



Overview TEXAS A&M
AGRILIFE

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Worker's Compensation Insurance

administrative services risk and compliance

What is WCI? TEXAS A&M
AGRILIFE

What is Worker's Compensation Insurance?

Worker's compensation insurance is a form of insurance specifically designed to provide medical payments and, in some cases, financial payments to employees on the payroll of The Texas A&M University System who suffer injuries, occupational diseases, or work related death in the course and scope of their employment.

Worker's Compensation Insurance

administrative services risk and compliance

What is WCI?



Worker's Compensation is NOT:

- Health insurance
- A benefit program
- Insurance to provide compensation for damage to or loss of personal property

Worker's Compensation Insurance

Responsibilities of Injured Employee



In the event of a work related injury, the injured employee MUST:

- Notify their supervisor or AgriLife administrator immediately of the injury
- Seek medical attention if needed
- Remember to tell treating doctor they believe it is work related so it can be filed as a worker's comp claim
- Keep supervisor informed of any changes in status following an injury which would affect their ability to fully perform the job

Worker's Compensation Insurance

Responsibilities of Supervisor/Unit



In the event of a work related injury, the supervisor MUST:

- Ensure proper care or medical treatment is given to injured employee
- Immediately complete & submit a First Report of Injury Form (DWC-1)
- Update and maintain a record of all worker's compensation injuries by Fiscal Year; **AG-413 Worker's Compensation Injury Report Log**

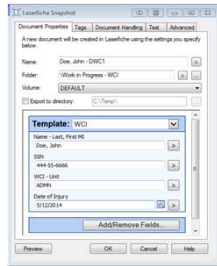
Worker's Compensation Insurance

Forms: First Report of Injury (DWC-1)



For injuries with no lost time or no medical attention sought:

- Scan a completed DCW-1 within **48 hours** of a work related injury into "Work in Progress-WCI" folder in Laserfiche
- Use the "WCI" template
- Send an email to Alyce Ghedi, Robert Hensz, and Brad Urbanczyk letting them know a form has been placed in Laserfiche



Worker's Compensation Insurance

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Forms: First Report of Injury (DWC-1)



Completing DWC-1:

- Use "Body Parts Injured" & "Nature of Injury Guide" to complete DWC-1 blocks 18-19
- Use SSN and not UIN
- DWC-1 cannot be signed by injured employee
- Supplemental Directions for completing DWC-1 are provided

Worker's Compensation Insurance

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Forms: First Report of Injury (DWC-1)



For injuries resulting in lost time (more than the day of injury) or if medical attention is sought:

- Scan a completed DCW-1 within **48 hours** of a work related injury into "Work in Progress-WCI" Folder in Laserfiche using the "WCI" template
- Send an email to Alyce Ghedi, Robert Hensz, and Brad Urbanczyk letting them know a form has been placed in Laserfiche
- Fax a copy of the DWC-1 to TAMUS Risk Mgmt: 979-458-6247

Worker's Compensation Insurance

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Types of WCI Payments



- Medical Payments
 - Medical aid
 - Hospital services
 - Medication

- Loss Income Payments
 - Only eligible after missing 7 days of work
 - 1 week payment = ~70% of average weekly wage
 - RFPL: if receiving WCI payments must be placed on LWOP

- Impairment Payments
 - Maximum Medical Improvement
 - Permanent Impairment percentage will be assigned by treating doctor
 - 3 weeks of payments for each percentage of impairment
 - 5% Impairment rating → will receive 15 weeks of Impairment Payments

Worker's Compensation Insurance

TAMU Office of Risk Management and Safety



In the event a health care provider needs to contact TAMUS Risk Mgmt regarding a WCI claim or bill, direct them to:

**The Texas A&M University System
 Office of the Treasurer/Risk Management
 John B. Connally Building
 301 Tarrow, 5th Floor
 College Station, TX 77840-7896**

**Phone: 979-458-6330
 FAX: 979-458-6247**

The Texas A&M University System is "Self Insured" for WCI and all claims are handled and processed through the TAMUS Office listed above

Worker's Compensation Insurance

Additional Resources



- AgriLife WCI Website:
<http://agrilifeas.tamu.edu/hr/supervisor-toolkit/workers-compensation/>

- TAMUS WCI Website:
<http://www.tamus.edu/offices/risk/workcomp>

- State of Texas Worker's Compensation Site:
<http://www.tdi.texas.gov/wc/>

- Body Part Injured PDF:
<http://agrilifeas.tamu.edu/documents/body-part-injured.pdf>

- Nature of Injury Guide PDF:
<http://agrilifeas.tamu.edu/documents/wci-nature-of-injury.pdf>

Worker's Compensation Insurance

Contact Information:



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Worker's Compensation Insurance

Photo: AgriLife Communications
