

HR Contacts

[Security Roles: HR Contact, Absence Partner, Timekeeper, Recruiting Coordinator, Talent Analyst]

Awareness Training

Assigned in TrainTraq September 18, 2017

2113188 : GA010 TAMUS Workday Core Concepts
2113189 : GA020 Navigating Workday
2113194 : GA070 Reporting in Workday

Skills Training

Email notification sent September 28, 2017 with instructions to register for 5 Workday skills training opportunities. One topic will be covered each week with training delivered on three different days/times as shown below. Register for the session that is offered at a time that is most convenient. Note that the three training opportunities under each topic are exactly the same. You need only register for one session per topic. Additionally, one of the sessions each week will be recorded and available for playback.

GA050 Workday Core HCM Concepts (HR Department Processor/Liaison)	
Tuesday, October 17, 10:00 a.m. – 12:00 noon	
Wednesday, October 18, 1:00 – 3:00 p.m.	
Thursday, October 19 2:00 – 4:00 p.m.	
SK210 Recruiting	
Tuesday, October 24, 10:00 a.m. – 12:00 noon	
Wednesday, October 25, 1:00 – 3:00 p.m.	
Thursday, October 26, 2:00 – 4:00 p.m.	
SK220 Staffing and Onboarding	
Tuesday, October 31, 10:00 a.m. – 12:00 noon	
Wednesday, November 1, 1:00 – 3:00 p.m.	
Thursday, November 2, 2:00 – 4:00 p.m.	
SK230 Goals and Performances, SK240 Tracking Time, SK 250 Managing Time Off & Leave	
Tuesday, November 7, 10:00 a.m. – 12:00 noon	
Wednesday, November 8, 1:00 – 3:00 p.m.	
Thursday, November 9, 2:00 – 4:00 p.m.	
SK260 Answering Common Employee Questions, SK270 Answering Common Manager Questions, Go Live Information	
Tuesday, November 14, 10:00 a.m. – 12:00 noon	
Wednesday, November 15, 1:00 – 3:00 p.m.	
Thursday, November 16, 2:00 – 4:00 p.m.	