

## Chris A. Chamberlain

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**From:** Chris A. Chamberlain  
**Sent:** Monday, October 15, 2018 8:12 PM  
**Subject:** Catering Quote for 11/09/18

Texas A&M AgriLife (Agency) will be hosting the 2018 Legacy and Leadership Banquet the evening of November 9, 2018, at the Brazos County Expo Complex. The Expo is located at 5827 Leonard Rd., Bryan, TX 77807. The Agency is requesting catering quotes based on the following:

- 450 guests
- Plated salad course (two options)
- Plated bread
- Plated entrée (one chicken, one vegetarian)(Please include options to choose from)
- Plated dessert
- Drink service to include water / tea / coffee (on request)
- Staffing must be adequate to serve all entrees in 15 minutes and then clear in 15 minute spans

If interested in submitting a quote, please respond via email no later than Thursday, October 18, 2018.

Regards,  
Chris

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