

Purchasing and HUB

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<http://agrilifeas.tamu.edu/fiscal/purchasing/>

eProcurement

- Buy A&M – BAM
- Implementation Schedule
- Training

Cooperative Purchasing

- E&I, BuyBoard, Choice Partners, TXMAS, etc.
- Exempt from competitive bidding
- Vendors on multiple cooperative contracts
- Accessing contracts

Purchasing less than \$10K

- ⦿ Vendor agreements MUST be processed through AgriLife Contracts Office
- ⦿ Construction
 - > Jimmy Dunn – Off Campus
 - > David DeLeon – On Campus
- ⦿ Copiers - processed through Purchasing
- ⦿ Insurance Requirements

End Users

- ⦿ Pink Handout
- ⦿ Educating New Employees
- ⦿ Non-Compliant Orders
 - > Verbal and non-verbal commitments

Specification Writing

“Accurate Description of what you want”

- ⦿ Specifications –
 - > Minimum Specifications
 - > Specifications from Suggested Source
 - > Shovel Example
- ⦿ Scope of Work for Services

TIBH

- Products, Services, and Temporary Services
- Takes Precedence
- State Use Reporting – Sign-up Sheet
- System Audit – Trickle down to Agencies
- Punch-out on “BAM”

TxSmartBuy

- State Contract, TXMAS and TIBH
- New Website
- Get Access

HUB

- Identifying HUB Vendors
- Commodity Codes
- Service Disabled Veterans
- HUB Percentages as of April
- HUBs on Contracts


