

TEXAS A&M AGRILIFE RESEARCH

09/20/2017

COLLEGE STATION, TX 77843-2147

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PURCHASE ORDER

Buyer NDM

Include PO Number on all correspondence and packages
P860025

MAIL INVOICE TO AGENCY BELOW:
TEXAS A&M AGRILIFE RESEARCH ADMIN. ACCOUNTING SUPPORT ATTN: RHONDA FULTON 2147 TAMU COLLEGE STATION TX 77843-2147
SHIP TO:
TEXAS A&M AGRILIFE RESEARCH 1500 RESEARCH PARKWAY CENTEQ BUILDING A, SUITE 110 ATTN: RUSTY CARTER COLLEGE STATION TX 77843-2583

VENDOR:
*****3852 WILTON'S OFFICEWORKS DBA OFFICE FURNITURE USA PO BOX 5040 BRYAN, TX 77805-5040

Item	Description	Quantity	UOM	Unit Price	Ext Price
	<p>USER REF: 203458-RB80076</p> <p>***** *****</p> <p>TERMS AND CONDITIONS OF PURCHASE: VENDOR'S ACCEPTANCE OF THIS PURCHASE ORDER IS SUBJECT TO THE TERMS AND CONDITIONS CONTAINED WITHIN NATIONAL IPA CONTRACT NUMBER R142208 AND TCPN CONTRACT NUMBER R142211, AS ALLOWED BY THE LAWS OF THE STATE OF TEXAS. SAID TERMS AND CONDITIONS ARE THE OFFICIAL TERMS AND CONDITIONS OF THIS PURCHASE. THESE SUPERSEDE ANY OTHER TERMS AND CONDITIONS ISSUED BY THE VENDOR.</p> <p>PUBLIC INFORMATION: (A) THE VENDOR ACKNOWLEDGES THAT THE AGENCY IS OBLIGATED TO STRICTLY COMPLY WITH THE PUBLIC INFORMATION ACT, CHAPTER 522, TEXAS GOVERNMENT CODE, IN RESPONDING TO ANY REQUEST FOR PUBLIC INFORMATION PERTAINING TO ANY RESULTING AGREEMENT, AS WELL AS ANY OTHER DISCLOSURE OF INFORMATION REQUIRED BY APPLICABLE TEXAS LAW. (B) UPON THE AGENCY'S WRITTEN REQUEST, THE VENDOR WILL PROVIDE SPECIFIED PUBLIC INFORMATION EXCHANGED OR CREATED UNDER ANY RESULTING AGREEMENT THAT IS NOT OTHERWISE EXCEPTED FROM DISCLOSURE UNDER CHAPTER 522, TEXAS GOVERNMENT CODE, TO THE AGENCY IN A NON-PROPRIETARY FORMAT ACCEPTABLE TO THE AGENCY. AS USED IN THIS PROVISION, "PUBLIC INFORMATION" HAS THE MEANING ASSIGNED IN SECTION 552.002, TEXAS GOVERNMENT CODE, BUT ONLY INCLUDES INFORMATION TO WHICH THE AGENCY</p>				

EMAILED

FOB: DESTINATION FRT INCLUDED

Terms: N 30

Texas A&M AgriLife cannot accept collect freight shipments.

TERMS AND CONDITIONS OF PURCHASE:

Vendor's acceptance is subject to the Agency's terms and conditions, which are either attached hereto, may be faxed or emailed upon request, or are available at <http://agrilifeas.tamu.edu/library/pdf/purchasing/terms-conditions-purchase.pdf>.

The Agency is exempt from all Federal Excise Taxes.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the Agency.

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE PURCHASING AGENT.

Nicole Malain

PURCHASING AGENT FOR
TEXAS A&M AGRILIFE RESEARCH

**TEXAS A&M AGRILIFE RESEARCH
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WILTON'S OFFICEWORKS DBA OFFICE

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	<p>HAS A RIGHT OF ACCESS. (C) THE VENDOR ACKNOWLEDGES THAT THE AGENCY IS REQUIRED TO POST A COPY OF ANY RESULTING FULLY EXECUTED AGREEMENT ON ITS INTERNET WEBSITE IN COMPLIANCE WITH SECTION 2261.253(A) (1), TEXAS GOVERNMENT CODE.</p> <p>TERMS OF PAYMENT: NET 30 DAYS UPON SUCCESSFUL INSTALLATION AND ACCEPTANCE BY THE AGENCY OR RECEIPT OF CORRECT INVOICE, WHICHEVER IS LATER.</p> <p>INSURANCE: THE VENDOR IS REQUIRED TO CARRY INSURANCE NAMING THE BOARD OF REGENTS FOR AND ON BEHALF OF THE TEXAS A&M UNIVERSITY SYSTEM, THE TEXAS A&M UNIVERSITY SYSTEM, AND TEXAS A&M AGRILIFE AS ADDITIONAL INSUREDS FOR THE DURATION OF THIS CONTRACT. RENEWED, REVISED, OR NEW CERTIFICATES OF INSURANCE SHALL BE SENT TO THE TEXAS A&M AGRILIFE PURCHASING OFFICE VIA FAX TO 979-458-1217. NOT CARRYING THE REQUIRED INSURANCE COULD LEAD TO CANCELLATION OF THIS AGREEMENT BY THE AGENCY.</p> <p>DELIVERY: 4-5 WEEKS AFTER RECEIPT OF PURCHASE ORDER</p> <p>F.O.B. DESTINATION</p> <p>DELIVERY CONTACT: RUSTY CARTER PHONE: 979-845-4272 EMAIL: RUSTY.CARTER@AG.TAMU.EDU</p> <p>***** ** HON: NATIONAL IPA # R142208 ** ** MAYLINE: TCPN # R142211 ** ** WILTON'S QUOTE #12374 ** *****</p> <p>ROOM 110A:</p>				
1	MAYLINE SRC SR: VENEER RECEPTION DESK WITH RIGHT RETURN	1	EA	2,732.240	2,732.24
2	MAYLINE SLC: 18 X 72 LOW WALL CABINET	2	EA	906.510	1,813.02
	<p>***** ROOM 110B:</p>				
3	HON H10787R.NN: 36 X 72 SINGLE PED DESK RIGHT	1	EA	693.000	693.00
4	HON H10770.NN: 24 X 47 BRIDGE	1	EA	157.520	157.52
5	HON H10708L.NN: 24 X 72 SINGLE PED CREDENZA LEFT	1	EA	567.160	567.16
6	HON H10762.NN: 2 DRAWER LATERAL FILE	1	EA	448.360	448.36
7	HON H10755.NN: 5 SHELF BOOKCASE	1	EA	399.080	399.08

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Item	Description	Quantity	UOM	Unit Price	Ext Price
	***** ROOM 110D:				
8	HON H10788L.NN: 36 X 72 SINGLE PED DESK LEFT	1	EA	693.000	693.00
9	HON H10770.NN: 24 X 47 BRIDGE	1	EA	157.520	157.52
10	HON H10707R.NN: 24 X 72 SINGLE PED CREDENZA RIGHT	1	EA	567.160	567.16
11	HON H10742.NN: 24 X 72 STORAGE CREDENZA	1	EA	803.880	803.88
12	HON H10755.NN: 5 SHELF BOOKCASE	1	EA	399.080	399.08
	***** ROOM 110H:				
13	HON H10788L.NN: 36 X 72 SINGLE PED DESK LEFT	1	EA	693.000	693.00
14	HON H10770.NN: 24 X 47 BRIDGE	1	EA	157.520	157.52
15	HON H10707R.NN: 24 X 72 SINGLE PED CREDENZA RIGHT	1	EA	567.160	567.16
16	HON H10762.NN: 2 DRAWER LATERAL FILE	1	EA	448.360	448.36
17	HON H10755.NN: 5 SHELF BOOKCASE	1	EA	399.080	399.08
	***** ROOM 110J:				
18	HON H10787R.NN: 36 X 72 SINGLE PED DESK RIGHT	1	EA	693.000	693.00
19	HON H10770.NN: 24 X 47 BRIDGE	1	EA	157.520	157.52
20	HON H10708L.NN: 24 X 72 SINGLE PED CREDENZA LEFT	1	EA	567.160	567.16
21	HON H10762.NN: 2 DRAWER LATERAL FILE	1	EA	448.360	448.36
22	HON H10755.NN: 5 SHELF BOOKCASE	1	EA	399.080	399.08
	***** ROOM 110K:				
23	HON H10788L.NN: 36 X 72 SINGLE PED DESK LEFT	1	EA	693.000	693.00
24	HON H10711R.NN: 24 X 48 RIGHT RETURN	1	EA	426.360	426.36
25	HON H10741.NN: 24 X 72 KNEESPACE CREDENZA	1	EA	693.000	693.00
26	HON H10762.NN: 2 DRAWER LATERAL FILE	1	EA	448.360	448.36
27	HON H10755.NN: 5 SHELF BOOKCASE	1	EA	399.080	399.08
	***** CHAIRS:				
28	HON HIWM2.A.H.M.WP28.T.PA: MESH BACK CHAIR, ALUMINUM BASE	15	EA	381.040	5,715.60

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Item	Description	Quantity	UOM	Unit Price	Ext Price
29	<p>INSTALLATION:</p> <ul style="list-style-type: none"> - DATE AND TIME SHALL BE APPROVED BY THE AGENCY CONTACT. - ALL INSTALLATIONS SHALL BE PERFORMED BY A SINGLE VENDOR. - VENDOR SHALL HAVE ACCESS TO THE PREMISES FOR THE PURPOSE OF DELIVERING FURNITURE AND PERFORMING THE WORK NECESSARY TO FULFILL THE PURCHASE ORDER. - VENDOR SHALL UNPACK AND ASSEMBLE ALL FURNITURE WITH THE PROPER TOOLS FOR FURNITURE. - ALL MAINTENANCE MANUALS ARE TO BE PROVIDED IN ENGLISH AT THE TIME OF INSTALLATION. - VENDOR SHALL PLACE ALL NEW ASSEMBLED FURNITURE IN THE PROPR PLACE PER THE AGENCY CONTACT. - ALL FURNITURE AND MATERIALS SUPPLIED BY THE VENDOR SHALL REMAIN THEIR PROPERTY UNTIL SUCH TIME AS ACCEPTED OR PAID FOR BY THE AGENCY. - VENDOR SHALL BE RESPONSIBLE FOR DAMAGE TO THE AGENCY'S PROPERTY AND/OR THE WORKPLACE AND ITS CONTENT BY ITS WORK, NEGLIGENCE IN WORK, AND ITS PERSONNEL. - VENDOR SHALL DISPOSE OF ALL PACKAGING MATERIAL. DO NOT DISPOSE IN AGENCY DUMPSTERS WITHOUT PRIOR APPROVAL FROM THE AGENCY. 	1	EA	2,680.320	2,680.32
				TOTAL	25,016.98
<p>VENDOR REF: JEFF MONROE JMONROE@WILTONS.COM PHONE: 979-268-0062</p>					