**TEXAS A&M AGRILIFE EXTENSION SERVICE**  
COLLEGE STATION, TX 77843-2147  
PURCHASE ORDER  

**VENDOR:**  
TEXAS A&M AGRILIFE EXTENSION SERVICE  
COLLEGE STATION, TX 77843-2147

**MAIL INVOICE TO AGENCY BELOW:**  
TX A&M AGRILIFE EXTENSION SRVC  
VG YOUNG INSTITUTE OF COUNTY GOVERNMENT  
600 JOHN KIMBROUGH BLVD, SUITE 518  
COLLEGE STATION TX 77843-2137

**SHIP TO:**  
TX A&M AGRILIFE EXTENSION SRVC  
VG YOUNG INSTITUTE OF COUNTY GOVERNMENT  
600 JOHN KIMBROUGH BLVD, SUITE 518  
COLLEGE STATION TX 77843-2137

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<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Quantity</th>
<th>UOM</th>
<th>Unit Price</th>
<th>Ext Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>USER REF: 122593-5</td>
<td>NON-COMPLIANT ORDER DELIVERED FEBRUARY 2017</td>
<td><strong>Non-Compliant Order</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TERMS AND CONDITIONS OF PURCHASE:**  
Vendor’s acceptance is subject to the Agency’s terms and conditions, which are either attached hereto, may be faxed or emailed upon request, or are available at [http://agrilifeas.tamu.edu/library/pdf/purchasing/terms-conditions-purchase.pdf](http://agrilifeas.tamu.edu/library/pdf/purchasing/terms-conditions-purchase.pdf).

The Agency is exempt from all Federal Excise Taxes.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:** The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the Agency.

**FOB: DESTINATION FRT INCLUDED**  
Texas A&M AgriLife cannot accept collect freight shipments.

**Terms:** N 30

EMAILED

Emailed to request vendor to update invoices to this PO number - NDM
**PURCHASE ORDER**

**ORDER DATE:** 05/02/2017  
**BUYER:** NDM  
**PO NUMBER:** P770051  
**VENDOR:** *******7563  
**DOCUMENTATION INC**

<table>
<thead>
<tr>
<th>Item</th>
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</thead>
</table>
|      | ONLY INCLUDES INFORMATION TO WHICH THE AGENCY HAS A RIGHT OF ACCESS.  
(C) THE VENDOR ACKNOWLEDGES THAT THE AGENCY IS REQUIRED TO POST A COPY OF ANY RESULTING FULLY EXECUTED AGREEMENT ON ITS INTERNET WEBSITE IN COMPLIANCE WITH SECTION 2261.253(A)(1), TEXAS GOVERNMENT CODE.  
UNACCEPTABLE PERFORMANCE BY VENDOR MAY BE CAUSE FOR CANCELLATION IF DEEMED NECESSARY BY TEXAS A&M AGRILIFE.  
TERMS OF PAYMENT: NET 30 DAYS AFTER SERVICES ARE RENDERED OR RECEIPT OF CORRECT INVOICE, WHICHERSOEVER IS LATER.  
F.O.B.: DESTINATION  
INSURANCE: THE VENDOR IS REQUIRED TO CARRY INSURANCE NAMING THE TEXAS A&M UNIVERSITY SYSTEM BOARD OF REGENTS FOR AND ON BEHALF OF THE TEXAS A&M UNIVERSITY SYSTEM AS ADDITIONAL INSURED. THE INSURANCE SHALL REMAIN IN EFFECT FOR THE DURATION OF THIS CONTRACT. RENEWED, REVISED, OR NEW CERTIFICATES OF INSURANCE SHALL BE SENT TO THE TEXAS A&M AGRILIFE PURCHASING OFFICE VIA FAX TO 979-458-1217. THE INSURANCE REQUIREMENTS ARE ATTACHED.  
PURCHASE ORDER IS SUBJECT TO CANCELLATION WITHOUT PENALTY, EITHER IN WHOLE OR IN PART, IF FUNDS ARE NOT APPROPRIATED BY THE TEXAS LEGISLATURE, OR OTHERWISE MADE AVAILABLE TO THE USING AGENCY.  
REFERENCE PURCHASING SOLUTIONS ALLIANCE CONTRACT # 13-101  
REFERENCE ATTACHED QUOTE PER JOE CARVER  
60-MONTH COLOR COPIER LEASE  
RICOH MP C4504 SP COLOR DIGITAL IMAGING SYSTEM  
INCLUDES:  
- 220 SHEET DOCUMENT FEEDER  
- COLOR NETWORK PRINT/COLOR NETWORK SCAN CAPABILITY  
- (4) 550 SHEET PAPER TRAYS  
- FINISHER W/ PUNCH UNIT  
- NETWORK FAX CAPABILITY  
- 45 PAGE/MINUTE OUTPUT SPEED  
- UP TO 110/180 IMAGES/MINUTE SCAN SPEED  
SIMPLEX/DUPLEX  
- USB/SD CARD INTERFACE  
- 44,000 BLACK & WHITE IMPRESSIONS PER YEAR  
- 12,000 COLOR IMPRESSIONS PER YEAR  
- BLACK & WHITE OVERAGES BILLED AT $0.015  
- COLOR OVERAGES BILLED AT $0.07  
- INCLUDES ALL PARTS, LABOR, PREVENTATIVE |
# Texas A&M Agrilife Extension Service

## Purchase Order

**Order Date**: 05/02/2017  
**Buyer**: NDM  
**PO Number**: P770051  
**Vendor**: Documentation Inc

<table>
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</tr>
</thead>
</table>
| 1    | Ricoh MP C4504 Color Copier Lease  
March 1, 2017 - August 31, 2017 | 6 | MO | 410.00 | 2,460.00 |
| 2    | Ricoh MP C4504 Color Copier Lease  
September 1, 2017 - August 31, 2018 | 12 | MO | 410.00 | 4,920.00 |
| 3    | Ricoh MP C4504 Color Copier Lease  
September 1, 2018 - August 31, 2019 | 12 | MO | 410.00 | 4,920.00 |
| 4    | Ricoh MP C4504 Color Copier Lease  
September 1, 2019 - August 31, 2020 | 12 | MO | 410.00 | 4,920.00 |
| 5    | Ricoh MP C4504 Color Copier Lease  
September 1, 2020 - August 31, 2021 | 12 | MO | 410.00 | 4,920.00 |
| 6    | Ricoh MP C4504 Color Copier Lease  
September 1, 2021 - February 28, 2022 | 6 | MO | 410.00 | 2,460.00 |

**Total**: 24,600.00

Vendor Ref: Joe Carver JCarver@MATION.COM