

# AM06 - Texas A&M AgriLife Research Purchase Order

P.O. Date: 2/3/2016

Blanket Order Number  
  
**AM06-16-P012954**

SHOW THIS NUMBER ON ALL  
PACKAGES, INVOICES AND  
SHIPPING PAPERS.

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Vendor Number: 00027769  
Documation  
  
PO Box 660831  
Dallas, TX 752660831

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BIOCHEMISTRY & BIOPHYSICS - Melissa Kay  
BIOCHEMISTRY BLDG BICH 1507  
RM 112  
2128 TAMU  
COLLEGE STATION, TX 778432128  
USA  
Email: MELISSAK@TAMU.EDU  
(979) 845-6848

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BIOCHEMISTRY & BIOPHYSICS  
AgriLife Administrative Services (AGSV)  
430  
578 John Kimbrough Blvd  
2147 TAMU  
COLLEGE STATION, TX 77843  
USA  
Email: Apinvoices@ag.tamu.edu  
(979) 845-6848

INVOICING VENDOR SHALL SUBMIT AN ITEMIZED INVOICE SHOWING PURCHASE ORDER NUMBER. IF YOUR INVOICE IS NOT PROCESSED AS INSTRUCTED, PAYMENT MAY BE DELAYED.

Solicitation (Bid) No.:	Payment Terms: Net 30 Shipping Terms: F.O.B., Destination Freight Terms: Freight Allowed Delivery Calendar Day(s) A.R.O.: 0
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Item # 1  
Class-Item 985-26

FY2016 COPIER LEASE  
MARCH 1, 2016 - AUGUST 31, 2016  
(1) RICOH MP C4503SP COLOR AND (4) RICOH MP 4054SP

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
6.00	\$ 1,130.00	MO	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 6,780.00

Item # 2  
Class-Item 985-26

FY2017 COPIER LEASE  
SEPTEMBER 1, 2016 - AUGUST 31, 2017  
(1) RICOH MP C4503SP COLOR AND (4) RICOH MP 4054SP

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
12.00	\$ 1,130.00	MO	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 13,560.00

Item # 3  
Class-Item 985-26

FY2018 COPIER LEASE  
SEPTEMBER 1, 2017 - AUGUST 31, 2018  
(1) RICOH MP C4503SP COLOR AND (4) RICOH MP 4054SP

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
12.00	\$ 1,130.00	MO	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 13,560.00

Item # 4  
Class-Item 985-26

FY2019 COPIER LEASE  
SEPTEMBER 1, 2018 - AUGUST 31, 2019  
(1) RICOH MP C4503SP COLOR AND (4) RICOH MP 4054SP

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
12.00	\$ 1,130.00	MO	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 13,560.00

Item # 5  
Class-Item 985-26

FY2020 COPIER LEASE  
SEPTEMBER 1, 2019 - AUGUST 31, 2020  
(1) RICOH MP C4503SP COLOR AND (4) RICOH MP 4054SP

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
12.00	\$ 1,130.00	MO	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 13,560.00

Item # 6  
Class-Item 985-26

FY2021 COPIER LEASE  
SEPTEMBER 1, 2020 - FEBRUARY 28, 2021  
(1) RICOH MP C4503SP COLOR AND (4) RICOH MP 4054SP

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
6.00	\$ 1,130.00	MO	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 6,780.00

Item # 7

LEASE TERM: 60 MONTHS  
MONTHLY BASE: \$1,130/MONTH

RICOH MP C4503SP COLOR DIGITAL IMAGING SYSTEM - ONE (1) MACHINE

INCLUDES:

- 220 SHEET DOCUMENT FEEDER
- 3,000 SHEET FINISHER
- LARGE CAPACITY TRAY
- POSTSCRIPT UNIT
- COLOR NETWORK PRINT/COLOR NETWORK SCANNING CAPABILITY
- 110/180 IMAGES/MINUTE SCAN SPEED SIMPLEX/DUPLEX
- USB/SD CARD INTERFACE

RICOH MP 4054SP DIGITAL IMAGING SYSTEM - FOUR (4) MACHINES

INCLUDES:

- 220 SHEET DOCUMENT FEEDER
- INTERNAL 500 SHEET FINISHER
- POSTSCRIPT UNIT
- NETWORK PRINT/COLOR NETWORK SCANNING CAPABILITY
- 110/180 IMAGES/MINUTE SCAN SPEED SIMPLEX/DUPLEX
- USB/SD CARD INTERFACE

ABOVE PRICING INCLUDES:

- 35,000 BLACK AND WHITE IMPRESSIONS PER MONTH
- EXCESS IMPRESSIONS WILL BE BILLED AT 0.0095/IMPRESSION
- COLOR IMPRESSIONS WILL BILL AT 0.07/IMPRESSION
- OVERAGES TO BE BILLED QUARTERLY
- INCLUDES ALL PARTS, LABOR, PREVENTATIVE MAINTENANCE AND SUPPLIES (EXCLUDING PAPER)
- LOANER EQUIPMENT PROVIDED AS NEEDED IN RARE INSTANCES
- INSTALLATION INCLUDED AT NO COST
- UNLIMITED TRAINING INCLUDED AT NO COST
- DELIVERY INCLUDED AT NO COST

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TERMS AND CONDITIONS OF PURCHASE:

VENDOR'S ACCEPTANCE OF THIS PURCHASE ORDER IS SUBJECT TO THE TERMS AND CONDITIONS CONTAINED WITHIN PURCHASING SOLUTIONS ALLIANCE CONTRACT # 13-101, AS ALLOWED BY THE LAWS OF THE STATE OF TEXAS. SAID TERMS AND CONDITIONS ARE THE OFFICIAL TERMS AND CONDITIONS OF THIS PURCHASE. THESE SUPERSEDE ANY OTHER TERMS AND CONDITIONS ISSUED BY THE VENDOR.

INFORMATION AVAILABILITY:

THE VENDOR IS REQUIRED TO MAKE ANY INFORMATION CREATED OR EXCHANGED WITH THE STATE PURSUANT TO THIS CONTRACT, AND NOT OTHERWISE EXCEPTED FROM DISCLOSURE UNDER THE TEXAS PUBLIC INFORMATION ACT, AVAILABLE IN A FORMAT THAT IS ACCESSIBLE BY THE PUBLIC AT NO ADDITIONAL CHARGE TO THE STATE.

TERMS OF PAYMENT:

NET 30 DAYS AFTER SERVICES ARE RENDERED OR RECEIPT OF CORRECT INVOICE, WHICHEVER IS LATER.

UNACCEPTABLE PERFORMANCE BY VENDOR MAY BE CAUSE FOR CANCELLATION IF DEEMED NECESSARY BY TEXAS A&M AGRILIFE.

INSURANCE:

THE VENDOR IS REQUIRED TO CARRY INSURANCE NAMING THE BOARD OF REGENTS FOR AND ON BEHALF OF THE TEXAS A&M UNIVERSITY SYSTEM, THE TEXAS A&M UNIVERSITY SYSTEM, AND TEXAS A&M AGRILIFE AS ADDITIONAL INSURED FOR THE DURATION OF THIS CONTRACT. RENEWED, REVISED, OR NEW CERTIFICATES OF INSURANCE SHALL BE SENT TO THE TEXAS A&M AGRILIFE PURCHASING OFFICE VIA FAX TO 979-458-1217.

TO BE INSTALLED:

INSTALLATION TO INCLUDE RECEIVING, UNPACKING, ASSEMBLY, PLACEMENT AT POINT OF USE, REMOVAL AND DISPOSAL OF ALL PACKING MATERIAL.

REFERENCE DOCUMENTATION QUOTE PER JOE CARVER

REFERENCE PURCHASING SOLUTIONS ALLIANCE CONTRACT # 13-101

TAX:	\$ 0.00
FREIGHT:	\$ 0.00
TOTAL:	\$ 67,800.00

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED BY THE TEXAS A&M UNIVERSITY AGENCY PROCUREMENT OFFICE PRIOR TO SHIPPING.

The State of Texas is Exempt from all Federal Excise Taxes.  
State and City Sales Tax Exemption Certificate: The A&M System claims an exemption from taxes under Chapter 20, Title 122A Revised Civil Statutes of Texas for purchase of tangible personal property described in this order, purchased from Vendor listed above as this property is being secured for the exclusive use of the State of Texas.

APPROVED

By: NICOLE MALAIN

Phone#: (979) 845-0839

BUYER

The Terms and Conditions of the State shall prevail.

FAILURE TO DELIVER: If the Vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies and equipment elsewhere, and charge the increase in price and cost of handling to the Vendor. No substitution or cancellations permitted without prior approval of The Texas A&M University System.

STATE OF TEXAS AND THE TEXAS A&M UNIVERSITY SYSTEM TERMS AND CONDITIONS APPLY.

# Purchasing Solutions Alliance

Contract Number 13-101  
60 Month

Monthly Base  
\$1,130.00/Mo.

Ricoh MP C4503SP Color Digital Imaging System

Includes: 220 Sheet Document Feeder  
3,000 Sheet Finisher  
Large Capacity Tray  
Postscript Unit  
Color Network Print/Color Network Scanning Capability  
110/180 Images/Minute Scan Speed Simplex/Duplex  
USB/SD Card Interface

(4) Ricoh MP 4054SP Digital Imaging System

Includes: 220 Sheet Document Feeder  
Internal 500 Sheet Finisher  
Postscript Unit  
Network Print/Color Network Scanning Capability  
110/180 Images/Minute Scan Speed Simplex/Duplex  
USB/SD Card Interface

~~Upgrade to B&W 50 Page/Minute Equipment: Add \$20.00/Mo. (Per Device)~~

~~Downgrade to B&W 35 Page/Minute Equipment: Deduct \$15.00/Mo. (Per Device)~~

To Own: Ricoh C2050 EID: H1021, Ricoh MP3351 EID: H1414, Ricoh MP2851  
EID: H1416

## Service Support and Supplies:

Above pricing includes:

35,000 Black & White impressions per month.  
Excess impressions will be billed at .0095/impression.  
Color impressions will bill at .07/impression.  
Overages may be billed monthly, quarterly semi-annually or annually.

Includes all parts, labor, preventative maintenance and supplies (excluding paper)  
Loaner equipment provided as needed in rare instances.

Installation: Included at no cost  
Training: Unlimited training at no cost  
Delivery: Included at no cost