Texas A&M AgriLife Administrative Services – Disbursements/Travel

Travel Object Class Codes



Travel Object Class Codes

Travel: In-State

3010 Travel In State – Auto Rental
3011 Travel In State – Public Transportation Other (not including auto)
3012 Travel In State – Public Transportation – Transportation Center
3016 Travel In State – Mileage (rate not to exceed current state rate)
3020 Travel In State – Actual Meal and Lodging Expense – Overnight Travel
3025 Travel In State – Incidental Expenses
3030 Travel In State – Meals/Lodging Not to Exceed \$121
3045 Travel In State – Parking Fees
3050 Travel In State – Single Engine Aircraft Mileage
3055 Travel In State – Twin Engine Aircraft Mileage
3060 Travel In State – Turbine Powered Aircraft Mileage
3065 Travel In State – Apartment/House Rental Expense
5215 Employee Training Expenses – Registration Fees

Travel: Out-of-State

3110 Travel Out of State – Auto Rental

3111 Travel Out of State – Public Transportation Other (not including auto)

3112 Travel Out of State – Public Transportation – Transportation Center

3114 Travel – Public Transportation in Washington DC

3116 Travel Out of State – Mileage (rate not to exceed current state rate)

3120 Travel Out of State - Actual Meal and Lodging Expense - Overnight Travel

3125 Travel Out of State – Incidental Expenses

3130 Travel Out of State - Meals/Lodging Not to Exceed the Locality-Based Allowance

3145 Travel Out of State – Parking Fees

3150 Travel Out of State - Single Engine Aircraft Mileage

3155 Travel Out of State - Twin Engine Aircraft Mileage

3160 Travel Out of State - Turbine Powered Aircraft Mileage

3165 Travel Out of State – Apartment/House Rental Expense

5215 Employee Training Expenses – Registration Fees

Travel: Other

3210 Travel – Prospective State Employee 3310 Travel – Foreign