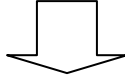
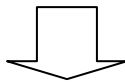


Texas A&M AgriLife
Contracts and Grants Office
Contract, Grant, MOA, or NDA

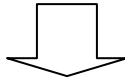
- P.I. or Sponsor sends agreement to Contracts & Grants Office
- Contracts and Grants Office logs in the agreement for tracking purposes



- Contracts and Grants Office routes agreement to Unit for P.I. and Unit Head approval
- When Unit approval is received then the agreement is reviewed internally with the assistance of SAGO General Council, Technology Licensing Office and other System Parts as appropriate.
- P.I. is notified of language changes with the agreement if the changes warrant P.I. notification.
- Contracts and Grants contacts sponsor to work out any differences in the agreement language
- Contracts and Grants Office finalizes agreement language



- Contracts and Grants routes agreement for Administrative approval. (actual signature on the agreement binding the Agency to perform)
- Agreement is mailed to the sponsor for their records or to obtain their approval



- Contracts and Grants Office will create an account when the fully executed agreement is received
- Award Notice is sent to the P.I. and Unit with the electronic version of the signed agreement.