

Monthly Use Report

Vehicle Custodian **John Doe** Vehicle Make **Ford** Type **1/2 T Truck** Year **2001**

Report Month **June 2010** License # **778-665** Agency Code

DATE	Previous Month Odometer						Purpose	Destination	Driver Last Name	Number of Passengers (per trip)	Fuel Type CNG=COMP.NAT.GAS D=DIESEL ELE=ELECTRICITY ETH=ETHANOL G=UNLEADEDGAS LPG=PROPANE MTH=METHANOL BSL=BIODIESEL	Gallons	Cost
	0	5	3	1	8	5							
	Trip/Daily Ending Odometer												
1-Jun	0	5	3	2	2	4	Vehcile Repair	University Tire	Guarjardo	1			
2-Jun	0	5	3	2	4	3		McAllen	Aguirre	2			
3-Jun	0	5	3	2	8	5		Weslaco	Reyes	2	GAS	20.01 31.2	
4-Jun	0	5	3	3	9	4		Rio Hondo	Augire	1			
5-Jun	0	5	3	5	3	0		Rio Grande City	Augire	1			
	Weekend												
	Weekend												
8-Jun	0	5	3	6	5	2		San Isidro	Sam	1	GAS	17.8 26.52	
9-Jun	0	5	3	7	2	8		UTPA STCC	Nilsa	2			
10-Jun	0	5	3	7	5	9		Mecedes HS	Nilsa	2			
11-Jun	0	5	3	8	5	3		Mecedes UTPA	Augirre	2			
12-Jun	0	5	3	9	7	5		Brownsville College	Reyes	2			
	Weekend												
	Weekend												
15-Jun	0	5	9	9	9	9		San Juan	Reyes	1			
16-Jun	0	5	4	1	4	5		Port Isabel	Gilbert	1	GAS	10.61 15.69	
17-Jun	0	5	4	1	5	6		Pharr	Aguirre	1			
18-Jun	0	5	4	1	9	9		McAllen	Aguirre	1			
19-Jun	0	5	4	3	0	7		UTPA Rio Hondo	Aguirre	1			
	Weekend												
	Weekend												
22-Jun	0	5	4	4	3	7		Brownsville	Sam	2			
23-Jun	0	5	4	5	6	4		Brownsville	Sam	2			
24-Jun	0	5	4	5	6	5		Physical Plant	Nilsa	1	GAS	12 18.48	
25-Jun	0	5	4	5	8	4		McAllen	Augirre	1			
26-Jun	0	5	4	6	9	9		McAllen	Guajardo	2			
	Weekend												
	Weekend												
29-Jun	0	5	4	7	9	6		UTPA STCC	Sam	0			
30-Jun	0	5	4	9	5	7		Brownsville College	Nilsa	1			
Jun-31	0	5	5	0	8	8		Brownsville College	Reyes	0			
							TOTAL MILES:	1903 MILES			MONTH TOTAL	60.4 91.89	

	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>0</td><td>5</td><td>5</td><td>0</td><td>8</td><td>8</td> </tr> </table>	0	5	5	0	8	8	<i>Use additional pages as necessary.</i>	Fuel data entry must be per transaction
0	5	5	0	8	8				
Count of Trips/Mo.	Use totals from final page for Data Entry purposes.	Total Passengers/Mo.							

Incidental Lubricants / Fluids					Lubricant/Fluid Types	
Date	Type	Qty.	Cost/each	Total Cost		
1-Jun	Oil Change	1	39.99	39.99	Engine Coolant	
					Motor Oil	
					Gear Oil	
					Transmission Fluid	
					Brake Fluid	
					Hydraulic Fluid	
ATTACH ALL FUEL AND NON-FUEL RECEIPTS						

I certify that I have read the provisions of law quoted in the accompanying documents, that the foregoing report is correct, and that the operation and maintenance of this vehicle have been in accordance with lawful orders.

Signature of Custodian: _____