

McIntire-Stennis Proposal Guidelines

A research Proposal must be submitted when a McIntire-Stennis Project is initiated. The proposal is a research plan for the next five years. Your proposal must have clear and documented relevance to agricultural science. This proposal is NOT a detailed proposal like those submitted to NIH/NSF etc. Your finished proposal should serve as a general statement of your research plans for the next 5 years and should serve as an umbrella to include grants that you already have or might apply for.

You'll want to make sure your proposed research aligns with at least one of the seven forestry research areas listed, and then complete your written proposal accordingly.

The purpose of this funding is to increase forestry research in the production, utilization, and protection of forestland; to train future forestry scientists; and to involve other disciplines in forestry research. The eligible forestry research mandated areas as defined by the McIntire Stennis legislation are:

1. Reforestation and management of land for the production of crops of timber and other related products of the forest.
2. Management of forest and related watershed lands to improve conditions of water flow and to protect resources against floods and erosion.
3. Management of forest and related rangeland for production of forage for domestic livestock and game and improvement of food and habitat for wildlife.
4. Management of forest lands for outdoor recreation.
5. Protection of forest land and resources against fire, insects, diseases, or other destructive agents.
6. Utilization of wood and other forest products; and
7. Development of sound policies for the management of forest lands and the harvesting and marketing of forest products; and such other studies as may be necessary to obtain the fullest and most effective use of forest resources.

Step 1: Include in your 5-year research plan/proposal the following:

- **Title:** A brief description of the subject of the research project. The title should indicate the essence of the objectives and scope of the project.
- **Non-Technical Summary:** Limit to 10,000 characters, including spaces (not 10,000 words)
 - In lay terms describe the following:
 - The issue and why it is important
 - Your goals and objectives
 - The target audiences and how they will benefit
 - How your activities lead to outcomes described in the goal statement or objectives.
- **Methodology:** Limit to 10,000 characters total, including spaces (not 10,000 words):
 - Describe the ways in which the project will be conducted, with emphasis on the general scientific methods and any unique aspects or significant departures from usual methods.
- **Probable duration:** 5 years.

USDA NIFA Assurances/Compliance.

- In consideration of your proposed research please answer the two following questions:
- Are Human Subjects Involved? (If yes, IRB approval date, or exemption, will be required)
- Are Vertebrate Animals Used? (If yes, IACUC date required with at least 1 year remaining at the time of NIFA Review)
- If the answer is yes, possibly, or not sure it is the PI's responsibility to ensure any required approvals are in place prior to submitting their paperwork to Project Records and USDA NIFA.
- For Human Subjects inquiries please visit: [Human Research Protection Program \(HRPP\)](#)
- For Animal Use inquiries please visit: [Animals in Research and Teaching](#).

Step 2. Review: Each PI assumes responsibility for getting their project peer reviewed. Please choose 3 people who are knowledgeable to review the proposal. AgriLife requires that you choose at least one out- side the university person. (An optional review comment is available on the website <http://agrififeas.tamu.edu/fiscal/project-records/> and should have been sent to you through email).

Step 3. Form AG-905: Complete, sign, and have your department head/resident director sign the AG-905 form.

Step 4: Email final proposal *and* signed/completed AG-905 form to kylie.daniels@ag.tamu.edu.
Make sure your project number is documented on the proposal.

Questions: *Contact Project Records:* Kylie Daniels (979-314-8199 or kylie.daniels@ag.tamu.edu)