Maestro Overview
(Researcher View)
MAESTRO RESEARCHER PORTAL

- Dashboard
  - Action needed
  - Alerts
    - Proposal alerts
    - Project alerts
    - Account alerts
  - Contacts
  - Researcher Portal Classes
  - Researcher Links

- Account
- Proposal
- Project
- Worklist
Action Needed

- Proposal Approval
- Project Compliance/Reporting Codes
- Project Deliverables
- Project Closeout
Alerts

- Proposal Alerts
  - Submissions due

- Project Alerts
  - Compliance protocol authorization is missing/expired/expiring soon
  - Past due deliverables
  - Missing FCOI disclosure
  - Budget period ending, has balance, carry forward not allowed

- Account Alerts
  - Negative balance
  - Positive balance ending soon
  - Frozen for activity
  - **Not applicable for non-sponsored accounts or accounts with institutional sponsors.
Contacts

- Proposal Development
- Project Administration
- Negotiations
- FCOI Compliance
- Maestro Support
- AgriLife Contracts – contracts@ag.tamu.edu
Researcher Portal Classes

- Documents Search
- Videos and Documentation
- Scheduled Classes

Submitting FCOI Annual Disclosure
This quick guide will walk Researchers through the process of submitting their Financial Conflict of Interest Annual Disclosure.

Project Personnel Review
This quick guide will walk Researchers through the process of completing the Project Personnel Review within the Researcher Portal.

Approving a Proposal
This quick guide will walk Researchers through the process of reviewing, updating and approving a proposal within the Researcher Portal.
Researcher Links

- Monthly Statement
- Favorite Accounts
- Researcher Performance
- Award Search
- Reports

- Monthly Statement
- Favorite Accounts
- Payroll Allocations
- Person Payroll
- Researcher Performance
- Notification History
- Award Search
- Opportunity Search
- Inventory Search
- Area of Interest Search
- My Opportunities
- Reports
ACCOUNT

- Active Accounts
- All Accounts
PROPOSAL

- Active Proposals
- All Proposals
PROJECT

- Active Projects
- All Projects
WORKLIST

- Tasks to complete
  - Proposal approval
  - Project compliance
  - Due deliverables
  - Closeout decisions
AgriLife or SRS?

Proposals
- AgriLife Contracts Office
  - Private profit industry sponsors
  - Commodity board proposals (not competitive)
  - Proposals with an award already in house

- SRS
  - All federal proposals
  - All competitive proposals (including those for commodity boards such as Cotton Inc)
  - All other proposals with any sponsor that is not a private industry sponsor

Project Negotiations
- AgriLife Contracts Office
  - Private profit industry contracts
  - All commodity board agreements

- SRS
  - No Cost Extensions
  - Federal proposals that do not have industry funding
  - Any agreements that are not private industry or for a commodity board
QUESTIONS?

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