

Topic	Life Cycle of a Grant
Audience	CEAs, Specialists
Funding Source	AgriLife Extension
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Life Cycle of a Grant

1. Identify Grant Opportunities	Federal funding opportunities: http://www.grants.gov/web/grants/search-grants.html . Maestro opportunity search: http://srs.tamus.edu/funding-opportunities/ . From the Sponsored Research Services (SRS) webpage, sign into Maestro. On the General tab, select Search, and then select Opportunity Search to search by keyword or other options.
2. Proposal, Preparation, and Submission	SRS provides assistance and resources for the following: <ul style="list-style-type: none"> • Budget development • Proposal routing and approval • Preparing proposal for submission • Submitting proposal https://srs.tamus.edu/contracts-and-grants/proposal-preparation-and-submission/
3. Contract Negotiation and Acceptance	An SRS contract negotiator will review the terms and conditions of agreements for non-standard conditions and will negotiate any necessary changes. Helpful Reminder: Don't sign the agreement! There is a delegation for signature authority for all agreements and contracts. https://srs.tamus.edu/contracts-and-grants/negotiation-and-acceptance/
4. Project Administration	The SRS project administration team provides financial management services and assists with: <ul style="list-style-type: none"> • Interim Funding • Project Set-up • Project Monitoring • Sub awards • Compliance • Reporting/Deliverables https://srs.tamus.edu/contracts-and-grants/project-administration/
5. Closeout	The last step in a grant or contract's life cycle—whether cost-reimbursable or fixed-price—is project closeout. The key feature to any close is the submission of all technical, financial, and other reports as required to the sponsoring agency on time. https://srs.tamus.edu/contracts-and-grants/close-out/

Resources

SRS	https://srs.tamus.edu/
Federal funding opportunities	http://www.grants.gov/web/grants/search-grants.html