

**Schedule of Monthly Pay Periods for FY 2016**  
**September 1, 2015 - August 31, 2016**

<b>Month</b>	<b>BVD Available</b>	<b>BVD Due to Payroll</b>	<b>PAY DATE</b>
September	Monday, Sep 21	Tuesday, Sep 22	Thursday, Oct 01
October	Monday, Oct 19	Tuesday, Oct 20	Monday, Nov 02
November	Monday, Nov 16	Tuesday, Nov 17	Tuesday, Dec 01
December	Monday, Dec 14	Tuesday, Dec 15	Monday, Jan 04
January	Friday, Jan 15	Tuesday, Jan 19	Monday, Feb 01
February	Monday, Feb 15	Tuesday, Feb 16	Tuesday, Mar 01
March	Monday, Mar 21	Tuesday, Mar 22	Friday, Apr 01
April	Monday, Apr 18	Tuesday, Apr 19	Monday, May 02
May	Thursday, May 19	Friday, May 20	Wednesday, Jun 01
June	Monday, Jun 20	Tuesday, Jun 21	Friday, Jul 01
July	Monday, Jul 18	Tuesday, Jul 19	Monday, Aug 01
August	Monday, Aug 22	Tuesday, Aug 23	Thursday, Sep 01

BVD should be available the morning listed above.

BVD should be returned to Payroll by 5:00 pm on the date listed above.