

Unit Heads and Business Contacts are recipients of this communication.

REVISED: FY 2023 Salary Notification

Attached is a revised salary email template notification for notifying employees of their September 1, 2022, pay. If you choose to share this information using the email communication, please do not distribute until September 1, 2022 as the employee will not have access to view the new salary until the effective date of September 1.

If you are using the salary memo template you may release anytime after noon on Wednesday, August 24, as originally communicated.

For questions, please contact: Texas A&M AgriLife Human Resources | <u>http://agrilifeas.tamu.edu/hr/</u> | p. 979-845-2423

Note: Please do not reply to this email, as this email address does not accept reply messages.