



## Welcome to the Texas A&M AgriLife Extension Service!

Please print this page for future reference

Human Resources/Payroll	(979) 845-2423
Benefits	<a href="mailto:benefits@ag.tamu.edu">benefits@ag.tamu.edu</a>
Payroll	<a href="mailto:payroll@tamu.edu">payroll@tamu.edu</a>

### Resources:

Texas A&M Agrilife Extension Service Employee Site:

<http://agrilifeextension.tamu.edu/>

Single Sign On: <https://sso.tamus.edu>

#### HRConnect

- On-line source for personal benefits and payroll information
- Personal Data, Employment Data, Payroll Data, Benefits Data, Training Courses
- HRConnect brochure – <http://tamus.edu/assets/files/benefits/pdf/publications/hrconnect.pdf>

#### LeaveTraq

- Leave reporting and accounting system
- LeaveTraq training - <http://agrilifeas.tamu.edu/hr/benefits-retirement/leave/index.php#leave-traq>

Texas A&M AgriLife Extension Service Rules & Procedures:

<http://agrilifeas.tamu.edu/rules-procedures/extension/index.php>

Texas A&M University System Policy and Regulations Manual:

<http://tamus.edu/offices/policy/policies/index.html>

AgriLife Administrative Services: <http://agservices.tamu.edu>

Professional Development: <http://extensionlearning.tamu.edu/>

If you did not complete the “Ethics”, “Creating a Discrimination Free Workplace”, “Information Security Awareness”, “Orientation to the A&M System”, and “Reporting Fraud, Waste and Abuse” courses on-line through HRConnect during new employee processing, you must complete all courses within your first 30 days of employment.