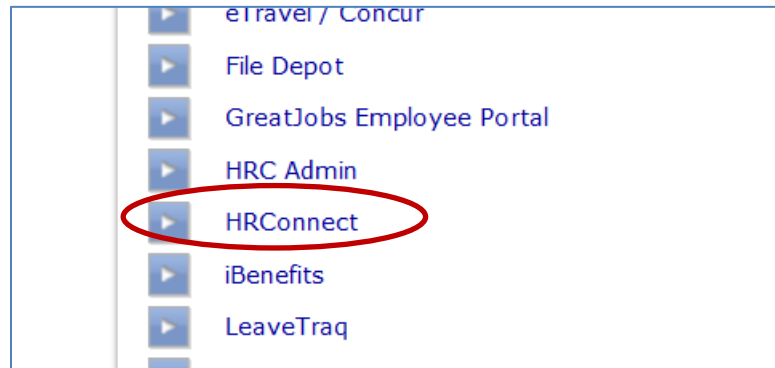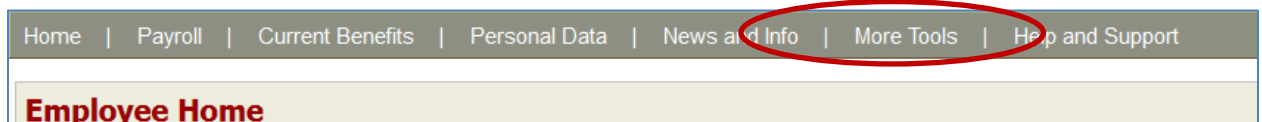# TO ESTIMATE YOUR DEC 22nd PAYCHECK <u>BEFORE DECEMBER 1ST</u>

(<u>After Dec. 1st</u>, the deductions will no longer reflect a monthly rate and the estimate will not be accurate for Dec. 22nd.)
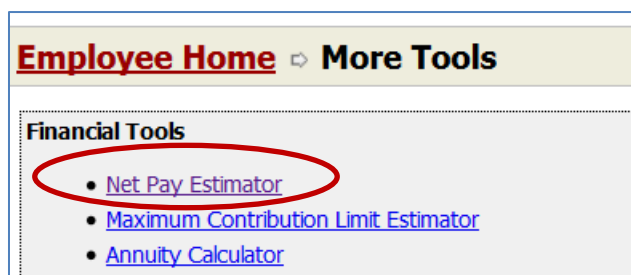
- SELECT <u>HR CONNECT</u>

- SELECT <u>MORE TOOLS</u>

- SELECT <u>NET PAY ESTIMATOR</u>

- CHANGE YOUR CURRENT MONTHLY GROSS TO BIWEEKLY AMOUNT

- TO FIGURE BIWEEKLY AMOUNT:

GROSS PAY MONTHLY X 12, then divide by 2080 and multiply by 80 hours [8 hrs. x 10 days]

(assuming your timesheet will reflect 80 hours)

$3,188.42 X 12 = $38,261.04 / 2080 = 18.39 X 80 hrs. =$1,471.57

Net Pay Estimator | Maximum Contribution Limit E:

Net Pay Estimator

Gross Pay $ 3188.42

Longevity/Hazard Pay   **$160.00**

- CHANGE GROSS PAY #1
- SELECT BI-WEEKLY #2
- CLICK CALCULATE #3
- SEE ESTIMATED NET PAY

Net Pay Estimator | Maximum Contribution Limit E:

Net Pay Estimator

Gross Pay $ 1,471.57   **#1**

Longevity/Hazard Pay   **$160.00**

Estimated Net Pay   **$1,127.94**

Calculate   **#3**

Payroll/Income Tax

Pay Period   Monthly Bi-weekly   **#2**