

January 9, 2009

TO: All Agrilife Research Employees

SUBJECT: Enterprise Risk Management Plan

As you are aware, all state agencies have been required since 2004 to complete an Enterprise Risk Management Plan. The revised Plan for fiscal year 2009 for Texas AgriLife Research can be viewed at <http://agfiscal.tamu.edu/Mgmt-review/default.htm>. This Plan will be reviewed by the System Internal Audit Department during the next few months.

If you have any comments, suggestions, or questions with regard to the plan please contact me via e-mail at m-mccasland@tamu.edu.

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Assistant Director for Fiscal Services
Texas AgriLife Research

DATE: September 1, 2009
TO: All employees of Texas AgriLife Research
SUBJECT: Participation in the Agency's Risk Management Plan

Management of Risk is the responsibility of each employee of AgriLife Research. If you are aware of significant risk that exists in your area it is your responsibility to inform your immediate supervisor so the risk can be communicated to upper management for possible corrective action.

Risk Management can be defined as:

Provides reasonable assurance that significant events that could adversely affect the accomplishment of key goals will be identified, evaluated appropriately and assigned appropriate mitigation and monitoring strategies.

Please take time to review the agency's ERM Process, Policy, and Plan at <http://agfiscal.tamu.edu/Mgmt-review/default.htm>.

You may be asked by your unit head to help identify risks that exist at your specific unit and the agency as a whole.

If you have any questions on this process please contact our Agency Chief Financial Officer, Mike McCasland at m-mccasland@tamu.edu or (979) 845-4789. Mike also serves as our designated Risk Officer.