



Please take a moment to review and share with any employees who may not have electronic access to this information.

Texas A&M University System policy requires all employees to review certain workplace notices on an annual basis. For your convenience, Texas A&M AgriLife Human Resources provides the required information on the website at the following locations:

Workplace notices: <http://agrilifeas.tamu.edu/hr/about-us/employee-notices/index.php>

Workplace posters: <http://agrilifeas.tamu.edu/hr/supervisor-toolkit/required-workplace-posters/>

Review of Personal Data in Workday: <https://agrilifeas.tamu.edu/hr/about-us/employee-notices/#review>

We are required to inform you periodically that **you may voluntarily update your disability and/or veteran status at any time**, which is important for equal opportunity and other related purposes. Below are the

steps to view and/or update your personal data in **Workday**, including disability and veteran status:

View Profile => Actions => Personal Data => Change Self-Identification of Disability – OR – Change My Veteran Status Identification

For questions please contact:

Texas A&M AgriLife Human Resources

Phone: 979-845-2423 | Email: agrilifehr@ag.tamu.edu | Website: <http://agrilifeas.tamu.edu/hr/>

Note: Please do not reply to this email, as this email address does not accept responses.