



TEXAS A&M
AGRI LIFE

May 15, 2020

TO: Texas A&M AgriLife

Next week Texas A&M AgriLife begins a slow resumption of normal business operations with the implementation of the first wave of employees returning to the workplace.

The health and safety of our employees and students is a primary concern and, for this reason, we want everyone to be aware of and follow the guidelines and processes that have been put in place. With the support of The Texas A&M System's Office of Risk Management, a COVID-19 return to work training program and an employee protocol and certification document have been developed in the form of two TrainTraq assignments:

- 2114130 : *Protocol and Certification for System Member Employees*
- 2114131 : *Safe Practices for Returning to the Office During the COVID-19 Pandemic*

Leadership of Texas A&M AgriLife Research, Texas A&M AgriLife Extension Service, Texas A&M Veterinary Medical Diagnostic Laboratory and the College of Agriculture and Life Sciences have agreed that all employees should complete these assignments before returning to onsite work or as soon as possible thereafter. The assignments will be made to you automatically in TrainTraq. Please continue to be safe and follow all guidelines.

For TrainTraq support, please contact aghr@ag.tamu.edu.

Texas A&M AgriLife Administrative Services | <http://agrilifeas.tamu.edu/>

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