



June 22, 2020

TO: Texas A&M AgriLife On & Off Campus Unit Contacts & Department Heads
SUBJECT: Hiring Freeze Guidelines for Non-Faculty Positions

The following is intended to provide clarification regarding positions subject to the hiring freeze for the College of Agriculture & Life Sciences, Texas A&M AgriLife Research and Texas A&M AgriLife Extension Service.

For College of Agriculture and Life Sciences (02)

- ❖ Budgeted or temp/casual positions paid all or in part from appropriated or local funds **are** subject to this hiring freeze.
- ❖ Budgeted or temp/casual positions paid entirely from sponsored research funds administered through TAMU (*account number begins 02-4xxxxxx*) **are not** subject to this hiring freeze.

For AgriLife Research (06) & Extension (07)

- ❖ Budgeted or temp/casual positions paid all or in part from appropriated funds **are** subject to this hiring freeze.
- ❖ Budgeted or temp/casual positions paid entirely from non-appropriated funds (*account number does not begin with "1"*) **are not** subject to this hiring freeze.

Please refer to the updated guidelines at: <https://agrillifeas.tamu.edu/documents/hiring-freeze-guidelines-2020.pdf/>

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