



June 10, 2020

To: Texas A&M AgriLife Supervisors/Managers

Subject: AgriLife Human Resources: Managing Remotely, Together

***You are receiving this email because you have a role as supervisor/manager.  
If you have received this email in error, please advise.***

**6 Steps to Setting Clear Expectations** (*includes video option, 5.06 mins*)  
<https://www.budtoboss.com/productivity/6-steps-to-setting-clear-expectations/>

**How to be a 'Favorite' Boss**  
<https://www.shrm.org/ResourcesAndTools/hr-topics/organizational-and-employee-development/Pages/How-to-Be-a-Favorite-Boss.aspx>

#### **TED Talk**

Why Work Doesn't Happen at Work, Jason Fried, 14.6 mins  
[https://www.ted.com/talks/jason\\_fried\\_why\\_work\\_doesn\\_t\\_happen\\_at\\_work](https://www.ted.com/talks/jason_fried_why_work_doesn_t_happen_at_work)

#### **Guidance Resources**

[www.guidanceresources.com](http://www.guidanceresources.com) / WEB ID: TAMUS / Phone 1-866-301-9623 (Active Employees) or  
AgriLife HR's EAP webpage at <https://agrilifeas.tamu.edu/hr/about-us/eap/>  
First time users may wish to take the short site tour available on the home page.

#### **Professional Relationships**

Guidance Resources provides a selection of articles, videos on this topic including: Building Positive Relationships at Work; Becoming a Better Listener; How Can I Improve My Communication Skills; How to Deal with an Angry Person, etc.  
<https://www.guidanceresources.com/groWeb/s/topic.xhtml?nodeId=7483&conversationContext=3>

Your feedback is welcome at [aghr@ag.tamu.edu](mailto:aghr@ag.tamu.edu)