



July 21, 2015

TO: Texas A&M AgriLife HUB Contacts

SUBJECT: June, YTD FY15 HUB Utilization

Texas A&M AgriLife Purchasing will be hosting a specialized vendor forum for those units in College Station to attend July 22. See attached invitation. Any information received during the forum will be emailed to off campus locations.

Please see attached monthly reports for June 2015 including year to date figures. Your detail expenditures may be found in Laserfiche under AgriLife\5.0 Support Services Records\5.07 HUB\5.7.1 HUB Reports\5.7.1.1 Unit Reports.

Agency	Goal FY15	YTD	YTD for Previous Month
Extension	31.18%	18.73%*	18.83%*
Research	15.6%	9.25%*	9.05%*
TVMDL	18.39%	16.28%*	15.62%*

\*totals including pcard

We are well below our stated goals and only have a little over a month remaining in FY15. So, please utilize HUBs whenever possible.

Should you have any questions, please contact Dee Ann Schneider, Director of Purchasing & HUB at 979-845-4771 or email [da-schneider@tamu.edu](mailto:da-schneider@tamu.edu) directly for questions regarding your HUB reports.

Texas A&M AgriLife Administrative Services | <http://agrilifeas.tamu.edu/>