



February 3, 2017

TO: Texas A&M AgriLife Business Coordinators

SUBJECT: Updated Financial Responsibility Letter – System Auto Plan

Attached is an Updated Financial Responsibility Letter from the Attorney General's Office.

This letter **MUST** be in each vehicle as it shows we have authority to be self-insured while in the course and scope of state employment.

Failure to have the letter with our self-insured letter could result in a citation for your employee driving the vehicle.

The letter can also be found on the Texas A&M System Office of Risk Management forms website:
<https://www.tamus.edu/business/risk-management/risk-analysis-and-control/risk-management-forms/>

Should you have questions, please contact Jared Kotch, Manager, Property & Fleet Management,
jared.kotch@ag.tamu.edu or 979-845-4791.

Texas A&M AgriLife Administrative Services | <http://agrilifeas.tamu.edu/>