



December 16, 2016

TO: Texas A&M AgriLife HUB Contacts

SUBJECT: November YTD FY16 HUB Utilization

Please see attached monthly reports for November FY16 including year to date figures reports. Your detailed expenditures may be found in Laserfiche under AgriLife\5.0 Support Services Records\5.07 HUB\5.7.1 HUB Reports\5.7.1.1 Unit Reports.

Agency	Goal FY16	YTD	YTD for Previous Month
Extension	27.82%	17.76%	18.40%*
Research	12.9%	9.65%	10.51%*
TVMDL	17.43%	15.70%	13.55%*

\*totals including pcard

Thank you for continuing to search for HUBs in your daily purchases. Please encourage your purchasing card holders to consider using a HUB when making their purchases as purchasing card expenditures have a negative impact on the Agencies' overall HUB percentages.

Should you have any questions, please contact Dee Ann Schneider, Director of Purchasing & HUB at 979-845-4771 or email [da-schneider@tamu.edu](mailto:da-schneider@tamu.edu) directly for questions regarding your HUB reports.

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