



August 16, 2018

TO: Texas A&M AgriLife on & off Campus Contacts

SUBJECT: FY19 - Payroll Processing and Pay Schedules

Please find attached the FY19 biweekly and monthly payroll schedules. Also attached is a job aid for processing biweekly and monthly payroll.

Please note that the 9/14 pay date will be processed as normal and due on 9/10.

Due to the new process in Workday this will not be processed early as in the past. Once payroll is complete, FAMIS will split out what is for FY18 and what is for FY19.

Also, be aware of the deadline dates for December 2018. Payroll will be due early because of the holiday break.

All payroll schedules are located on our website <https://agrilifeas.tamu.edu/hr/payroll/supervisor-payroll-resources/#payroll-schedule>

For questions, please contact: Payroll at (979) 845-3636

Texas A&M AgriLife Human Resources | <http://agrilifeas.tamu.edu/hr/>