

E-news

ADMINISTRATIVE SERVICES



TEXAS A&M
AGRI LIFE

January 13, 2015

TO: Business/Travel Contacts

SUBJECT: Concur User Interface Update

Please forward to appropriate staff.

The familiar look of Concur will be receiving a facelift on **January 30**. The new look should help improve access to frequently used tasks and provide better visibility into items that require action. It also includes usability enhancements that should help make the report creation process more efficient. A short video showing some highlights of the change is linked below. Over the next couple of weeks, more videos will be available detailing how to perform tasks within the new interface.

A short video highlighting some of the changes has been posted on the Texas A&M Travel YouTube channel:
<http://youtu.be/1q2RliNnih8>

For questions, please contact Susan McNeese, sgmcneese@ag.tamu.edu, or Gwen Cortez, gacortez@ag.tamu.edu.

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