

Administrative Services

2147-TAMU
College Station, TX 77843-2147
Tel. 979-845-4786| Fax. 979-458-1217|agriflifeas.tamu.edu



August 5, 2019

TO BIDDER:

Transmitted herewith is Invitation For Bid #B970003. To submit a bid, please complete the Invitation For Bid form and return it to the Texas A&M AgriLife Purchasing Department by the bid opening date and time. Mailed, hand delivered, facsimile (979-458-1217), and emailed (bids@ag.tamu.edu) bids will be accepted if received prior to the bid opening date and time. If submitting a bid through the mail or by hand delivery, please show the bid invitation number and the bid opening date in the lower left hand corner of a sealed envelope.

Bids must be submitted on the Texas A&M AgriLife Purchasing Department's Invitation for Bid form. Please read carefully the terms and conditions. **The bid must be signed and dated to be considered.** Please enter your company name, address, and your State of Texas vendor identification number on page 1 of the Invitation for Bid. If the number is unavailable, enter your federal taxpayer identification number or your social security number. Bids will be opened at the time stated on the enclosed form. Bidders and/or their representative may attend the bid opening if desired. Please note: The bid opening will be held at 578 John Kimbrough Blvd. Room #412, College Station, Texas 77843. Paid visitor parking is located in the first row of Lot 97.

After the bids have been evaluated, the vendor receiving a bid award from this solicitation will be issued a purchase order.

Mailing Address for Bids:

**Texas A&M AgriLife Purchasing Department
2147 TAMU
College Station, TX 77843-2147**

Physical Address for Bids: (for Fed Ex, UPS, hand delivery, etc.)

**Texas A&M AgriLife Purchasing Department
578 John Kimbrough Blvd., Room #419
College Station, TX 77843**

If you would like additional information concerning our purchasing procedures, please contact:

Chris Chamberlain, CTPM
Assistant Director of Purchasing
Texas A&M AgriLife Administrative Services
Purchasing Department
979-845-4786 979-458-1217 (fax)
cchamberlain@tamu.edu

INVITATION FOR BID — RETURN SEALED BIDS TO:

08/05/2019

BIDDER MUST SIGN BELOW
FAILURE TO SIGN WILL DISQUALIFY BID

TEXAS A&M AGRILIFE PURCHASING
2147 TAMU
COLLEGE STATION, TX 77843-2147
PHONE: 979-847-5801
FAX: 979-458-1217
EMAIL: BIDS@AG.TAMU.EDU

Page 1

AUTHORIZED SIGNATURE

OPENING DATE: 08/29/2019 at 3:00PM (CST)

PRINT OR TYPE NAME

BID NO: B970003

BUYER: CAC

TITLE

DATE

BY SIGNING, VENDOR AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS WHICH ARE EITHER ATTACHED HERETO, MAY BE FAXED OR EMAILED UPON REQUEST, OR ARE AVAILABLE AT <http://agrillifeas.tamu.edu/library/pdf/forms/terms-conditions-bid.pdf>.

COMPANY NAME

BY SIGNING, BIDDER CERTIFIES THAT IF A TEXAS ADDRESS IS SHOWN AS THE ADDRESS OF THE BIDDER, BIDDER QUALIFIES AS A TEXAS RESIDENT BIDDER AS DEFINED IN 34 TEXAS ADMINISTRATIVE CODE, RULE 20.32(68).

ADDRESS

BID TO BE "F.O.B. DESTINATION FREIGHT PREPAID AND ALLOWED" UNLESS OTHERWISE SPECIFIED BELOW.

CITY

STATE

ZIP

DESTINATION OF GOODS:

PHONE

FAX

TX A&M AGRILIFE EXTENSION SRVC
4-H CENTER
5600 FM 3021
BROWNWOOD TX 76801

VENDOR ID NUMBER (SEE SECTION 1.8 OF TERMS & CONDITIONS)

DUNS NUMBER (IF AVAILABLE)

Item	Description	Quantity	UOM	Unit Price	Ext Price
1	<p>AEROBIC-SURFACE APPLICATION SEWAGE FACILITY</p> <p>Base Bid</p> <p>Furnish all labor, materials, equipment, and services necessary to:</p> <ul style="list-style-type: none"> - Install and connect a package Aerobic-Surface Application Sewage System, including concrete tanks, related equipment, piping, sprinklers, etc. - Decommission as necessary, demo and remove existing steel wastewater treatment plant, including related equipment, 30,000 gallon above ground storage tank and related piping above grade. - Rework three (3) manholes. <p>SUBMIT WITH BID - Information relative to providing a description of the proposed Aerobic Sewage System including manufacturer's literature, data, photos, etc.</p>	1	JOB		
2	<p>Alternate 1</p> <p>Furnish and install remote communications allowing the Aerobic Sewage System to be monitored (including alarms) from remote smart phone and/or computer.</p>	1	JOB		
3	<p>Alternate 2</p> <p>Rework gravel service drive down hill and looping around plant, including the addition of 20 cubic yards (cy) of compacted limestone</p>	1	JOB		

If claiming preference under 34 Texas Administrative Code, Rule 20.38, please complete section 1.13 of the terms and conditions and submit with signed bid response.

If claiming to be a TPASS certified Historically Underutilized Business (HUB), please specify:
 BLK HSP W/O A/P AI

Chris A. Chambers

PURCHASING AGENT FOR TEXAS A&M AGRILIFE

INVITATION FOR BID - RETURN SEALED BIDS TO:
TEXAS A&M AGRILIFE PURCHASING
2147 TAMU
COLLEGE STATION, TX 77843-2147
PHONE: 979-847-5801
FAX: 979-458-1217
EMAIL: BIDS@AG.TAMU.EDU

BID OPENING: 08/29/2019
 BID NO: B970003
 BUYER: CAC
 VENDOR:

Item	Description	Quantity	UOM	Unit Price	Ext Price
4	road base material. Alternate 3 Unit price per additional 10 cubic yard (cy) load of compacted limestone road base, delivered, spread, and compacted.	10	CUY		
NUMBER OF DAYS TO COMPLETION AFTER RECEIPT OF PURCHASE ORDER: _____ DAYS					

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ATTACHMENT A INVITATION FOR BID B970003

HUB Policy and HUB Subcontracting Plan Requirements and Preproposal Webinar

Per TAMU System Policy 25.06, The Texas A&M University System, Universities, and the Agencies are to encourage the use of Historically Underutilized Businesses (HUBs) both directly and indirectly in the members' prime contracts, subcontracts, and purchasing transactions. The goal of the HUB Program is to promote equal access and equal opportunity in Agency contracting and purchasing. Subcontracting opportunities are defined as opportunities to contract with a vendor to perform work, to supply commodities, or contribute toward completing work for a governmental entity.

For proposals totaling \$100,000 or more, a completed HUB Subcontracting Plan (HSP) must be submitted. For proposals totaling less than \$100,000 an HSP is not required. If required, failure to submit a comprehensive, acceptable HSP will be considered a material failure to comply with the requirements of the Invitation For Bid (IFB) and will result in rejection of the submittal. The HSP shall be submitted with the IFB response.

Documents attached are the Agency Specific Texas HUB Subcontracting Plan form, HSP checklist, and Prime Contractor Progress Assessment Report (PAR) form. The State of Texas HSP forms can also be found at the following site: <https://comptroller.texas.gov/purchasing/vendor/hub/forms.php>

An HSP pre-proposal webinar conference is scheduled for: **Thursday, August 8, 2019, at 2:00 PM**

Attend via web meeting address at:

<https://agrilife-tamu.webex.com/webappng/sites/agrilife-tamu/dashboard?siteurl=agrilife-tamu>

Meeting # 922 557 770

Conference materials regarding HSP compliance may be found at the following link:

<http://agrifeas.tamu.edu/documents/conference-resource.pdf>

NIGP Commodity codes identified for possible HUB Subcontracting include, but are not limited to, the following:

- 890-00 - Water Supply, Groundwater, Sewage Treatment, & Related Equipment
- 890-65 - Sewage & Waste Treating Equipment & Supplies
- 913-59 - Construction & Upgrades, Wastewater Treatment Plant
- 968-78 - Tank Installation, Removal, Disposal, & Related Services, Including Septic & Underground Type
- 912-23 - Construction, General: Backfill Services, Digging, Ditching, Road Grading, Rock Stabilization, etc.
- 914-68 - Plumbing
- 914-38 - Electrical

TEACHING

Texas A&M University
College of Agriculture & Life Sciences

RESEARCH

Texas A&M AgriLife Research

EXTENSION

Texas A&M AgriLife Extension Service

SERVICE

Texas A&M Forest Service
Texas A&M Veterinary
Medical Diagnostic Laboratory

This list is neither mandatory nor exhaustive. Other areas of subcontracting may be more appropriate given the Bidders's business structure and internal resources. Please see the attached HUB Subcontracting Plan for further instructions that require Bidders to identify the specific areas intended for subcontracting.

Search for HUBs on CMBL for each class/item via the following website:

<https://mycpa.cpa.state.tx.us/tpasscmbsearch/index.jsp>

Contact the HUB Coordinator, Jaime Vykukal, for questions on completing the HSP.

HUB Coordinator

Jaime Vykukal

Jaime.vykukal@ag.tamu.edu

979-458-5988

2147 TAMUS

College Station, TX. 77843

Questions:

If discrepancies, ambiguities, or omissions are found in the bidding documents, or if further information or interpretation is desired, please contact the following in writing:

Chris Chamberlain

Fax, 979/458-1217

E-mail, cchamberlain@tamu.edu

All questions must be received on or before Wednesday, August 21, 2019, at 3:00 pm CST. When deemed appropriate by the Agency, questions will be answered by bid addendum. All provisions and requirements of such addenda will supersede or modify affected portion of the bidding documents. All addenda will be incorporated in and bound with the contract documents. No other explanations or interpretations will be considered binding.

Terms and Conditions

The Bidder agrees to comply with the Agency's terms and conditions. These supersede any other terms and conditions issued and/or referenced by the Bidder. Having the status of a state agency, Texas A&M AgriLife must abide by the laws of the State of Texas. Any contract resulting from this bid solicitation shall be construed and governed by the laws of the State of Texas.

Terms of Payment

Net 30, based on the requirements of the "Final Acceptance and Payment" section of the specifications.

Shipping

F.O.B.: Destination

Discounts

Provide any and all applicable discounts on the items in this Invitation For Bid.

Manuals

All manuals shall be delivered with any equipment, if required, and shall be in English.

Insurance

The Bidder is required to carry insurance naming the Texas A&M University System Board of Regents for and on behalf of the Texas A&M University System, the Texas A&M University System, and Texas A&M AgriLife as additional insureds for the duration of the contract. Renewed, revised, or new certificates of insurance shall be sent to the Texas A&M AgriLife Purchasing Office via fax to 979-458-1217 or email to purchasing@ag.tamu.edu. Not carrying the required insurance could lead to cancellation of this agreement by the Agency.

Public Information

- a) Bidder acknowledges that the Agency is obligated to strictly comply with the Public Information Act, Chapter 552, Texas Government Code, in responding to any request for public information pertaining to this Agreement, as well as any other disclosure of information required by applicable Texas law.
- b) Upon the Agency's written request, Bidder will provide specified public information exchanged or created under this agreement that is not otherwise excepted from disclosure under chapter 552, Texas Government Code, to the Agency in a non-proprietary format acceptable to the Agency. As used in this provision, "public information" has the meaning assigned Section 552.002, Texas Government Code, but only includes information to which the Agency has a right of access.
- c) Bidder acknowledges that the Agency may be required to post a copy of the fully executed agreement on its Internet website in compliance with Section 2261.253(a)(1), Texas Government Code.

Conflict of Interest

By executing any resulting agreement, the Bidder and each person signing on behalf of the Bidder certifies, and in the case of a sole proprietorship, partnership or corporation, each party thereto certifies as to its own organization, that to the best of their knowledge and belief, no member of the Texas A&M System or the A&M System Board of Regents, nor any employee, or person, whose salary is payable in whole or in part by the A&M System, has direct or indirect financial interest in the award of any resulting agreement, or in the services to which any resulting agreement relates, or in any of the profits, real or potential, thereof.

Prohibition on Contracts with Companies Boycotting Israel

To the extent that Texas Government Code, Chapter 2270 applies to this solicitation, Respondent certifies that (a) it does not currently boycott Israel; and (b) it will not boycott Israel during the term of any resultant Agreement. Respondent acknowledges any resultant Agreement may be terminated and payment withheld if this certification is inaccurate.

Certification Regarding Business with Certain Countries and Organizations

Pursuant to Subchapter F, Chapter 2252, Texas Government Code, the Bidder certifies it is not engaged in business with Iran, Sudan, or a foreign terrorist organization. The Bidder acknowledges any resulting agreement may be terminated if this certification is inaccurate.

Best Value Criteria

Bidders please note: Texas A&M AgriLife reserves the right to accept or reject any or all bids, to waive informalities and technicalities, to accept the offer considered most advantageous and award the bid based on best value criteria. In determining what is the best value to the Agency, the Agency shall consider any or all of the following:

- 1) purchase price
- 2) the reputation of the vendor and the vendor's goods or services.
- 3) the quality of the vendor's goods or services.
- 4) the extent to which the goods or services meet the agency's needs.
- 5) the vendor's past relationship with the agency.
- 6) the total long-term cost to the agency in acquiring the vendor's good or services.
- 7) the length and coverage of the vendor's warranty.
- 8) the delivery/installation time.
- 9) any other relevant factor that a private business entity might consider in selecting a vendor.