Electronic and Information Resource (EIR) Accessibility Exception Request

- 06 AgriLife Research
- 07 AgriLife Extension Service
- 20 TVMDL

Requester: ___________________________ Date: ______________________

Position: ___________________ Phone: ___________________ Email: ______________________

Dept./Unit: ___________________ Address: ______________________

EIR Owner: ______________________ Owner Email: ______________________

EIR Title: ______________________

EIR Description (if applicable, include URL address, or location of hardware, or office equipment):

EIR Type:
- □ Web page
- □ Software application
- □ Electronic Document (PDF, MS Word, PPT, etc.)
- □ Multimedia or video content
- □ Information technology hardware or office equipment
- □ Electronic form
- □ Other
  (describe): _______________________

Is the EIR:
- □ Under development?
  Planned Completion Date: ______________________
- □ Under Revision
- □ Acquired or procured from third party?
  Name of agency or third party: ______________________
- □ Completed

The EIR is:
- □ Public facing, high traffic
- □ Public facing, moderate traffic
- □ Internal use, high number of users
- □ Internal use, low number of users
- □ Mission critical for service delivery
- □ Required to perform an essential job function
- □ Used in staff development or training
- □ Other
  (describe): _______________________

For questions or assistance completing this form, contact your agency EIR accessibility coordinator:
Alan Kurk (979-845-9343) – akurk@tamu.edu
**Justification for Exception:**

Select the reason(s) for requesting this exception:

- Cost prohibitive
- Underlying EIR technology platform not accessible
- Adequate skilled resources unavailable
- Large programming impact
- Nearing end of life cycle
- Marketplace exception
- Other

(describe): ____________________________________________________________________________________

Provide supporting information to justify this request:

______________________________________________________________________________________________

______________________________________________________________________________________________

Date of Accessibility Evaluation: ___________  Est. cost for bringing the EIR to compliance: $____

☐ No estimate done (explain): __________________________________________________________________

Planned accessibility Compliance Date: ___________  If no date is planned, provide explanation:

______________________________________________________________________________________________

______________________________________________________________________________________________

Other Relevant Information:

______________________________________________________________________________________________

______________________________________________________________________________________________

**Alternative Compliance Methods:**

Describe the alternative means of access, including time and expense to implement:

______________________________________________________________________________________________

______________________________________________________________________________________________

**Agency EIR Accessibility Coordinator Recommendation:**

Comments:

☐ Approval Recommended  ☐ Approval Not Recommended

______________________________________________________________________________________________

______________________________________________________________________________________________

**Vice Chancellor and Dean for Agriculture and Life Sciences:**

This exception request is:  ☐ Approved  ☐ Denied

Duration of Exception Granted:  ☐ 12 months  ☐ 24 months  ☐ Other (specify): __________________________________________________________________

Original Signature Required

Vice Chancellor and Dean for Agriculture and Life Sciences  Date

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