



Electronic and Information Resource (EIR) Accessibility Exception Request

06 AgriLife Research 07 AgriLife Extension Service 20 TVMDL

Requester: _____ **Date:** _____

Position: _____ **Phone:** _____ **Email:** _____

Dept./Unit: _____ **Address:** _____

EIR Owner: _____ **Owner Email:** _____

Description of Inaccessible Electronic and Information Resource (EIR):

EIR Title: _____

EIR Description (if applicable, include URL address, or location of hardware, or office equipment):

EIR Type:

<input type="checkbox"/> Web page	<input type="checkbox"/> Information technology hardware or office equipment
<input type="checkbox"/> Software application	<input type="checkbox"/> Electronic form
<input type="checkbox"/> Electronic Document (<i>PDF, MS Word, PPT, etc.</i>)	<input type="checkbox"/> Other
<input type="checkbox"/> Multimedia or video content	<i>(describe):</i> _____

Is the EIR:

<input type="checkbox"/> Under development?	<input type="checkbox"/> Acquired or procured from third party?
<i>Planned Completion Date:</i> _____	<i>Name of agency or third party:</i> _____
<input type="checkbox"/> Under Revision	<input type="checkbox"/> Completed

The EIR is:

<input type="checkbox"/> Public facing, high traffic	<input type="checkbox"/> Mission critical for service delivery
<input type="checkbox"/> Public facing, moderate traffic	<input type="checkbox"/> Required to perform an essential job function
<input type="checkbox"/> Internal use, high number of users	<input type="checkbox"/> Used in staff development or training
<input type="checkbox"/> Internal use, low number of users	<input type="checkbox"/> Other
	<i>(describe):</i> _____

Justification for Exception:

Select the reason(s) for requesting this exception:

- Cost prohibitive
- Underlying EIR technology platform not accessible
- Adequate skilled resources unavailable
- Large programming impact
- Nearing end of life cycle
- Marketplace exception
- Other
(describe): _____

Provide supporting information to justify this request:

Date of Accessibility Evaluation: _____ **Est. cost for bringing the EIR to compliance:** \$ _____

No estimate done (explain): _____

Planned accessibility Compliance Date: _____ **If no date is planned, provide explanation:**

Other Relevant Information:

Alternative Compliance Methods:

Describe the alternative means of access, including time and expense to implement:

Agency EIR Accessibility Coordinator Recommendation:

Comments: Approval Recommended Approval Not Recommended

Vice Chancellor and Dean for Agriculture and Life Sciences:

This exception request is: Approved Denied

Duration of Exception Granted: 12 months 24 months Other (specify): _____

Vice Chancellor and Dean for Agriculture and Life Sciences

Date