

### EQUIPMENT LOAN FORM

06 – AgriLife Research  
Agency #556

07 – AgriLife Extension Service  
Agency #555

20 – TVMDL  
Agency #557

**Attention: Accountable Property Officer**

Date: \_\_\_\_\_

Unit Borrowed from: \_\_\_\_\_

Asset Number: \_\_\_\_\_

Item Description: \_\_\_\_\_

Item Serial Number: \_\_\_\_\_

Location of Borrowed Item: \_\_\_\_\_

Borrowed by: \_\_\_\_\_  
(Unit, Company, or Individual's Name)

Expected Return Date (if known): \_\_\_\_\_

**COMPLETE UPON ITEM RETURN**

Item Returned by: \_\_\_\_\_  
Name (Please Print) Date

**REQUIRED SIGNATURES**

Borrower (Responsible Individual)	Signature	Date
Loaner	Signature	Date
APO/AAPO	Signature	Date

This form is to be kept on file by the Alternate Accountable Property Officer or Accountable Property Officer (AAPO or APO).

**PLEASE DO NOT RETURN THIS FROM TO THE TEXAS A&M AGRILIFE PROPERTY OFFICE.**