



Petty Cash Count

06 Research

07 Extension

20 TVMDL

As of: _____

Cash:		Vouchers submitted for processing:		Receipts:		
		Voucher Number:	Amount:	Vendor:	Date:	Amount:
\$50	_____	_____	_____	_____	_____	_____
\$20	_____	_____	_____	_____	_____	_____
\$10	_____	_____	_____	_____	_____	_____
\$5	_____	_____	_____	_____	_____	_____
\$1	_____	_____	_____	_____	_____	_____
Coin	_____	_____	_____	_____	_____	_____
Subtotal:	<input type="text"/>	Subtotal:	<input type="text"/>	Subtotal:	<input type="text"/>	<input type="text"/>

Clear Fields

Cash: \$ _____
Vouchers Submitted: \$ _____
Receipts: \$ _____
Total: \$

Verified By:

Department/Unit Head:

Signature: _____

 Date

Signature: _____

 Date

Custodian: _____