

AG-121 (9/12)

Texas A&M AgriLife  
Administrative Services – Contracts



**Amendment to  
Interagency Cooperation Contract**

Contract Number: \_\_\_\_\_

Amendment Number: \_\_\_\_\_

THE STATE OF TEXAS

COUNTY OF \_\_\_\_\_

It is mutually understood and agreed by and between the undersigned contracting parties of the above numbered Interagency Contract to amend said contract as follows:

**RECEIVING AGENCY**

**PERFORMING AGENCY**

\_\_\_\_\_  
Name of Member

\_\_\_\_\_  
Name of Member

By: \_\_\_\_\_  
Authorized Signature

By: \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_

***Amendment to Interagency Cooperation Contract (AG-121) Instructions***

This Amendment to Interagency Contract Form is to be used for the following purposes only:

- To extend or shorten the contract period. The contract term may not be extended for a period to end beyond the biennial appropriation or a one-year appropriation when such is the case.
- To decrease or increase the quantity of contracted services under the current contract.
- To decrease or increase the total dollar amount of the current contract

This Amendment for may not be used to add new or different items of work not already authorized in the current contract; this would require a new contract.

The Amendment to Interagency Contract must be prepared in triplicate, and all copies must have original signatures by personnel in both contracting agencies who are authorized to contractually obligate their respective agency. Upon approval, one copy will be returned to each contracting agency and one copy to the Receiving Agency's Account Administrator/Principal Investigator. Approval must be obtained prior to the commencement of performance of the services; any expenditures incurred prior to the approval date will be disallowed and will not be reimbursed to the Performing Part.

The sequential number of this Amendment and the agency assigned contract number/code of the existing contract must be entered into the space provided.

A detailed description of the Amendment requested, including the above listed purpose that applies to the Amendment and a justification for the request, must be prepared in the space provided.