

AG-118 (9/12)

Texas A&M AgriLife
Administrative Services – Contracts



Intrasystem Cooperation Contract

Contract Number: _____

THIS CONTRACT AND AGREEMENT is entered into by and between the members of The Texas A&M University shown below as Contracting Parties, pursuant to the authority granted and in compliance with the provisions of the Texas Government Code Chapter 771.

I. CONTRACTING PARTIES

The RECEIVING Member: _____

The PERFORMING Member: _____

II. STATEMENT OF SERVICES TO BE PERFORMED

III. BASIS FOR CALCULATING REIMBURSABLE COSTS;

Services of Employees (include fringe benefits and travel)	\$
Services of Materials	\$
Services of Equipment (rented and/or leased)	\$
Services of Consultants	\$
Subcontracting Costs (contractual services)	\$
Purchases of Equipment	\$
Total Direct Costs	\$
Facilities and Administration Costs	\$
Total Project Costs	\$

Approved by General Counsel 06/08

Submit in Duplicate

IV. CONTRACT AMOUNT:

The total amount of this contract shall not exceed: _____

V. PAYMENT FOR SERVICES

Receiving Member shall pay for services received from appropriation items or accounts of the Receiving Member from which like expenditures would normally be paid, based upon special vouchers drawn by the Receiving Agency, or through electronic transactions, payable to Performing Member.

Payments for service performed shall be billed: _____
(weekly, monthly, lump sum, etc.)

Payments received by the Performing Members shall be credited to its current appropriation item(s) or account(s) from which the expenditures of that character were originally made.

VI. TERM OF CONTRACT

This Contract is to begin _____ and shall terminate _____.
(term of contract cannot transcend the biennium)

THE UNDERSIGNED CONTRACTING PARTIES do hereby certify that, (1) the services specified above are necessary and essential for activities that are properly within the statutory functions and programs of the affected agencies of State Government, (2) the proposed arrangements serve the interest of efficient and economical administration of State Government, and (3) the services, supplies or materials contracted for are not required by Section 21 of Article 16 of the Constitution of Texas to be supplied under contract given to the lowest responsible bidder.

RECEIVING MEMBER further certifies that it has the authority to contract for the above services by authority granted in _____
(Statute, Constitution, Special Provision of Appropriation Bill)

PERFORMING MEMBER further certifies that it has the authority to perform the services contracted for by authority granted in _____
(Statute, Constitution, Special Provision of Appropriation Bill)

RECEIVING MEMBER

PERFORMING MEMBER

Name of Agency

Name of Agency

By: _____
Authorized Signature

By: _____
Authorized Signature

Title

Title

Date: _____

Date: _____