

### Revised Purchase Order



Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Aug 12, 2021</b>	<b>AB0642825</b>	<b>1</b>	<b>Aug 17, 2021</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
bwj - Jacobsen, Brian	brian.jacobsen@ag.tamu.edu	979.314.1084	
<b>Customer Contact:</b>			
Name:	Natalie Hejl		
Email:	NATALIE.HEJL@AG.TAMU.EDU		
Phone:	+1 979-458-2395		

#### Sales Tax Exemption

Texas A&M AgriLife Extension is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M AgriLife Extension.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

#### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M AgriLife's Purchasing Department prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	Hilton College Station	<b>Delivery Address</b>	
Address	801 UNIVERSITY DR E COLLEGE STATION, Texas 77840 United States	TAMUS Member:	07-Texas A&M AgriLife Extension Service (07)
Phone	+1 979-694-4942	Attn:	Natalie Hejl
FOB / FREIGHT	Destination	VG Young Institute of County Government	
Pre-Pay & Add	No	Suite	171 E
Payment Terms	0, Net 30	1470 William D Fitch Pkwy	
Contract Number - Header	<i>no value</i>	2137 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843-2137	
Quote number		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

#### Notes to Supplier

##### Shipping Instructions

Note to Supplier

ALL DOCUMENTS LISTED IN THE 'ATTACHMENTS FOR SUPPLIER' SECTION OF THIS PURCHASE ORDER ARE INCORPORATED AS PART OF THE COMPLETE PURCHASE ORDER ISSUED TO THE VENDOR BY THE AGENCY. VENDORS ARE ADVISED TO READ ALL DOCUMENTS CAREFULLY. IF YOU HAVE ANY PROBLEMS OPENING AND/OR VIEWING THE ATTACHMENTS, PLEASE CONTACT AGRILIFE PURCHASING AT 979-847-5801.

##### PO Clauses

There are no clauses associated with this Purchase Order.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
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1 of 5	Lodging during 2021 County Judges and Commissioners Conference	123	LO	1,046.27 USD	1 LO	1,046.27 USD
2 of 5	Audio/Visual Services	123	LO	2,100.00 USD	1 LO	2,100.00 USD
3 of 5	Food and Beverage	123	LO	34,777.80 USD	1 LO	34,777.80 USD
4 of 5	Bartender and Attendant Fees	123	LO	430.00 USD	1 LO	430.00 USD
5 of 5	TABC Permit Fee	123	LO	500.00 USD	1 LO	500.00 USD
<b>Total</b>					<b>38,854.07 USD</b>	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M AgriLife Extension                      Service Disbursements                      ***Do Not Mail Invoices***                      Email invoices to apinvoices@ag.tamu.edu                      2147 TAMU                      College Station, TX 77843-2147                      United States</p>