



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Aug 10, 2021</b>	<b>AB0642147</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
bwj - Jacobsen, Brian	brian.jacobsen@ag.tamu.edu	979.314.1084
<b>Customer Contact:</b>		
Name:	Lisa Neill	
Email:	LISA.NEILL@AG.TAMU.EDU	
Phone:	+1 979-321-5271	

**Sales Tax Exemption**

Texas A&M AgriLife Extension is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M AgriLife Extension.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M AgriLife's Purchasing Department prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	HOTEL CONTESSA WS HC SAN ANTONIO INVESTOR LLC DBA	<b>Delivery Address</b>	TAMUS Member: 07-Texas A&M AgriLife Extension Service (07)
Address	306 W MARKET ST SAN ANTONIO, Texas 78205 United States	Attn:	Better Living for Texans
Phone	+1 210-298-8057		TALXSC Bldg 2922
FOB / FREIGHT	Destination	Room	1470 William D Fitch Pkwy
Pre-Pay & Add	No		2251 TAMU
Payment Terms	0, Net 30		College Station, TX 77843-2251
Contract Number - Header	<i>no value</i>		United States
Contract Number - Line	<i>no value</i>	<b>Delivery Information</b>	Required Delivery Date
Quote number			Ship Via Best Carrier-Best Way

**Notes to Supplier**

**Shipping Instructions**

Note to Supplier

ALL DOCUMENTS LISTED IN THE 'ATTACHMENTS FOR SUPPLIER' SECTION OF THIS PURCHASE ORDER ARE INCORPORATED AS PART OF THE COMPLETE PURCHASE ORDER ISSUED TO THE VENDOR BY THE AGENCY. VENDORS ARE ADVISED TO READ ALL DOCUMENTS CAREFULLY. IF YOU HAVE ANY PROBLEMS OPENING AND/OR VIEWING THE ATTACHMENTS, PLEASE CONTACT AGRILIFE PURCHASING AT 979-847-5801.

**PO Clauses**

There are no clauses associated with this Purchase Order.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	Rooms per night at the Hotel Contessa - SA Riverwalk - Dates of event 09/27/2021 through 09/30/2021 (265 rooms @ \$169.00 per day for 3 nights)	NA	LO	107,484.00 USD	1 LO	107,484.00 USD

2 of 4	Minimum Food and Beverage	NA	LO	60,000.00 USD	1 LO	60,000.00 USD
3 of 4	Service Fee on Food/Beverage	NA	LO	14,400.00 USD	1 LO	14,400.00 USD
4 of 4	Parking Fees (\$42/night/car)	NA	LO	26,712.00 USD	1 LO	26,712.00 USD
<b>Total</b>					<b>208,596.00 USD</b>	

<b>Billing Information</b>	<b>Billing Address</b>
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tam.u.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M AgriLife Extension                      Service Disbursements                      ***Do Not Mail Invoices***                      Email invoices to apinvoices@ag.tamu.edu                      2147 TAMU                      College Station, TX 77843-2147                      United States</p>