



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Jun 20, 2019	AB0459281	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
cac - Chamberlain, Chris	cchamberlain@tamu.edu	979.845.4786
Customer Contact:		
Name:	Tina Vanhorn	
Email:	TINA.VANHORN@AG.TAMU.EDU	
Phone:	+1 979-845-3849	

Sales Tax Exemption

Texas A&M AgriLife Extension is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M AgriLife Extension.

The laws of the State of Texas shall govern this Purchase Order.

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M AgriLife's Purchasing Department prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	Hilton Bryan/College Station	Delivery Address	
Address	801 UNIVERSITY DR E COLLEGE STATION, TX 77840 US	TAMUS Member:	07-Texas A&M AgriLife Extension Service (07)
Phone	+1 979-694-4914	Attn:	Tina VanHorn
FOB / FREIGHT	Destination	Ag & Environmental Safety	
Pre-Pay & Add	No	Room	101
Payment Terms	0, Net 30	101 Agronomy Rd	
Contract Number - Header	<i>no value</i>	2488 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843-2488	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

PURCHASE ORDER IS FOR PAYMENT PURPOSES ONLY.

PO Clauses

There are no clauses associated with this Purchase Order.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 7	Hotel Room charges for attendees of the Texas A&M AgriLife Extension Service Training.	N/A	EA	85.00 USD	133 EA	11,305.00 USD
2 of 7	Bed Removal Fee	N/A	EA	100.00 USD	1 EA	100.00 USD
3 of 7	City Tax	N/A	EA	5.95 USD	133 EA	791.35 USD

4 of 7	County Tax	N/A	EA	2.34 USD	133 EA	311.22 USD
5 of 7	Breakfast, Lunch, Snacks for 3 days	N/A	LO	7,774.00 USD	1 LO	7,774.00 USD
6 of 7	Service Charge for Food	N/A	LO	1,554.80 USD	1 LO	1,554.80 USD
7 of 7	AV Charges	N/A	EA	515.88 USD	1 EA	515.88 USD
Total						22,352.25 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M AgriLife Extension
 Service Disbursements
 Do Not Mail Invoices
 Email invoices to apinvoices@ag.tamu.edu
 2147 TAMU
 College Station, TX 77843-2147
 United States