



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Oct 9, 2018	AB0399638	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
cac - Chamberlain, Chris	cchamberlain@tamu.edu	979.845.4786
Customer Contact:		
Name:	Jessica Atkinson	
Email:	JESSICA.ATKINSON@AG.TAMU.EDU	
Phone:	+1 979-845-2798	

Sales Tax Exemption

Texas A&M AgriLife Extension is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M AgriLife Extension.

The laws of the State of Texas shall govern this Purchase Order.

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M AgriLife's Purchasing Department prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	Hilton Garden Inn - College Station	Delivery Address	
Address	3081 UNIVERSITY DR BRYAN, TX 77802 US	TAMUS Member:	07-Texas A&M AgriLife Extension Service (07)
FOB / FREIGHT	Destination	Attn:	Jessica Atkinson
Pre-Pay & Add	No	Expanded Food & Nutrition Education	
Payment Terms	0, Net 30	Room	1020
Contract Number - Header	<i>no value</i>	1470 William D Fitch Pkwy	
Contract Number - Line	<i>no value</i>	2251 TAMU	
Quote number		College Station, TX 77845	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

PURCHASE ORDER IS FOR PAYMENT PURPOSES ONLY.

PO Clauses

There are no clauses associated with this Purchase Order.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 3	Meals and refreshments for EFNEP staff attending the curriculum training held 07/30/18 - 08/02/18	na	EA	7,693.70 USD	1 EA	7,693.70 USD
2 of 3	Room rental for EFNEP staff attending the curriculum training held 07/30/18 - 08/02/18	na	EA	2,400.00 USD	1 EA	2,400.00 USD

3 of 3	Service charge for EFNEP staff attending the curriculum training held 07/30/18 - 08/02/18	na	EA	2,003.75 USD	1 EA	2,003.75 USD
Total						12,097.45 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M AgriLife Extension Service Disbursements ***Do Not Mail Invoices*** Email invoices to apinvoices@ag.tamu.edu 2147 TAMU College Station, TX 77843-2147 United States</p>