

**Revised Purchase Order****Sales Tax Exemption**

Texas A&M AgriLife Extension is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M AgriLife Extension.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Oct 8, 2018</b>	<b>AB0399231</b>	<b>1</b>	<b>Jan 14, 2019</b>
<b>Contact instructions for questions regarding this Purchase Order:</b>			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
das - Schneider, Dee Ann	da-schneider@tamu.edu	979.845.4771	
<b>Customer Contact:</b>			
Name:	AGRILIFE ORDERING DEPARTMENT 07-ADMN		
Email:	RHONDA-FULTON@TAMU.EDU		
Phone:	+979 8479279		

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M AgriLife's Purchasing Department prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	SPENCER STUART SSI US INC DBA	<b>Delivery Address</b>	
Address	353 N CLARK STREET STE 2400 CHICAGO, IL 60654 US	TAMUS Member:	07-Texas A&M AgriLife Extension Service (07)
Phone	+1 404-504-4428	Attn	Rhonda Fulton
FOB / FREIGHT	Destination	Agrilife - Admin Services	
Pre-Pay & Add	No	AGSV Bldg	
Payment Terms	0, Net 30	Room	530
Contract Number - Header	6535823	578 John Kimbrough Blvd	
Contract Number - Line	<i>no value</i>	2147 TAMU	
Quote number		College Station, TX 77843-2147	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

**Notes to Supplier****Shipping Instructions**

Attachments for supplier

FE - Sencer Stuar...

T&C's of PO 10-19...

**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
--------	-----	-------------------------------------	---

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	Executive search assignment to assist Texas A&M AgriLife Extension	na	EA	30,000.00	1 EA	30,000.00

	Service in recruiting the next Chief Executive Officer of AgriLife within the Texas A&M University System, as per the attached executed Contract C#6535823 First Payment Due 10/15/2018			USD		USD
2 of 4	Executive search assignment to assist Texas A&M AgriLife Extension Service in recruiting the next Chief Executive Officer of AgriLife within the Texas A&M University System, as per the attached executed Contract C#6535823 Second Payment Due 11/15/2018	na	EA	30,000.00 USD	1 EA	30,000.00 USD
3 of 4	Executive search assignment to assist Texas A&M AgriLife Extension Service in recruiting the next Chief Executive Officer of AgriLife within the Texas A&M University System, as per the attached executed Contract C#6535823 Third Payment Due 12/15/2018	na	EA	30,000.00 USD	1 EA	30,000.00 USD
4 of 4	Administrative Expenses 10 percent of professional fee. Equal payments \$3000 on 10/15/18, 11/15/18, 12/15/18	xxxxx	EA	9,000.00 USD	1 EA	9,000.00 USD
				Total		<b>99,000.00 USD</b>

#### Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

#### Billing Address

Texas A&M AgriLife Extension  
 Service Disbursements  
 \*\*\*Do Not Mail Invoices\*\*\*  
 Email invoices to apinvoices@ag.tamu.edu  
 2147 TAMU  
 College Station, TX 77843-2147  
 United States