



Sales Tax Exemption

Texas A&M AgriLife Extension is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M AgriLife Extension.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
May 30, 2018	AB0369017	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
ndm - Malain, Nicole	nicole.malain@ag.tamu.edu	979.845.0839
Customer Contact:		
Name:	Mary Meuth	
Email:	MPMEUTH@TAMU.EDU	
Phone:	+1 979-845-7294	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M AgriLife's Purchasing Department prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	HILTON DALLAS/ROCKWALL LAKEFRONT	Delivery Address	
Address	2055 SUMMER LEE DR ROCKWALL, TX 75032 US	TAMUS Member:	07-Texas A&M AgriLife Extension Service (07)
FOB / FREIGHT	Destination	Attn	Kourtney R Brooks
Pre-Pay & Add	No	Wildlife & Fisheries Sciences	
Payment Terms	0, Net 30	Bldg 1537	
Contract Number - Header	<i>no value</i>	Room	151
Contract Number - Line	<i>no value</i>	534 John Kimbrough Blvd	
Quote number		2258 TAMU	
		College Station, TX 77843-2258	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

FOR PAYMENT PURPOSES ONLY - EXEMPT CONFERENCE EXPENSE
TEXAS MASTER NATURALIST CONFERENCE HILTON ROCKWALL, TX OCTOBER 18-20, 2019

Attachments for supplier

Hilton.AGLF Count...

PSAV.AGLF - Count...

Req 101602648 HUB...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
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1 of 4	Lodging Deposit for Texas Master Naturalist Conference October 2019 Hilton Rockwall, TX	na	EA	10,000.00 USD	1 EA	10,000.00 USD
2 of 4	Remaining Lodging after \$10,000 deposit for Texas Master Naturalist Conference October 2019 Hilton Rockwall, TX	na	EA	52,480.00 USD	1 EA	52,480.00 USD
3 of 4	Banquet Food and Beverage for Texas Master Naturalist Conference October 2019 Hilton Rockwall, TX	na	EA	65,000.00 USD	1 EA	65,000.00 USD
4 of 4	AV Rental for Texas Master Naturalist Conference October 2019 Hilton Rockwall, TX	na	EA	16,318.20 USD	1 EA	16,318.20 USD
Total					143,798.20 USD	

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M AgriLife Extension
Service Disbursements
Do Not Mail Invoices
Email invoices to apinvoices@ag.tamu.edu
2147 TAMU
College Station, TX 77843-2147
United States