

AACUC CITI Training Instructions For Project Investigators and all AUP/SOP personnel

The AACUC requires the completion of the “*Working with the IACUC*” course in CITI to fulfill your mandatory training requirement. The Texas A&M AgriLife Compliance Coordinator will then be able to track completion of these trainings through CITI itself and provide verification to the AACUC that all training has been satisfied before approval of an AUP.

Instructions

Log in to www.citiprogram.org and select “Create new account” if necessary.

- Step 1: Select “**Texas A&M University**” as your participating institution.
- Steps 2-4: Enter all required information.
- Step 5: Answer “No” to the question regarding CME/CEU credits (you will not be receiving either type of credit for IACUC courses), and respond to the question regarding.
- Step 6: Enter all required information.
- Step 7:
 - Question 1: Select the last option “I am interested in the CITI Lab Animal Welfare Course”
 - Question 2: Select “*Working with the IACUC*” course (selection on species-specific courses is optional).
 - Questions 3-6 can be left blank.
- Respond to question 7 and **Complete Registration**.
- *Finalize registration* by clicking the button.
- If you completed the registration correctly, “*Working with the IACUC*” should be listed under “**Course.**” Click on the course title to begin. There are 17 modules in this course and all must be completed with a combined score of 80% to pass.

For additional assistance or questions please contact the Texas A&M AgriLife Risk and Compliance office, Alyce Ghedi @ 979-862-6307 anghedi@ag.tamu.edu or Bill Gray @ 979-845-9281 w-gray@tamu.edu