

AgriLife Position Description

Last reviewed: 04/20/06

9344
PROGRAM DIRECTOR, TEXAS FOUNDATION SEED SERVICE
07/19/99

SUMMARY

General Description: Provides management skills in planning and directing high quality foundation Seed Rice production and conditioning and farm research services for research faculty at the Beaumont Research and Extension Center.

DUTIES

Typical: Responsible for producing high quality foundation seed rice which meets or exceeds the Texas Department of Agriculture(TDA) certification requirements (i.e. germination, vigor, purity, etc.) to include locations identified by TRIA. Work closely with rice breeders and assists in the growing and quality control of head row nurseries for the purpose of producing high quality breeder seed or seed stock for foundation seed. Participates in the advertising, sales, and distribution of foundation seed rice. Supervise and work with the farm crew to provide large equipment operational support as required by research project leaders. Cooperate with project leaders in planning and conducting field size evaluations to verify appropriate technology for farmers.

SUPERVISION

Received: Specific guidance with respect to objectives of the program and periodic review of production results and clientele interactions.

Given: Frequent explanation of work assignments and program objectives and both daily and periodic review of performance efforts and results.

EDUCATION

Required: Bachelor of Science in Plant Sciences or equivalent training and experience.

Preferred: Master's degree in Plant Sciences, formal training in seed conditioning, experience in rice production and two years in farm and seed production management.

EXPERIENCE

Required: Four years experience in seed production or related field with some supervisory experience and ability to effectively communicate with faculty, staff and clientele.

KNOWLEDGE, ABILITIES AND SKILLS

Required: Ability to effectively use personal computer to communicate, to prepare proposals to include cost information on spread sheet as applicable and to provide reports of activities. Knowledge of and ability to operate, maintain and effectively use farm equipment and vehicles to conduct small plot research activities and field production operations.

LICENSES, CERTIFICATES OR REGISTRATION

Required: Valid commercial vehicle operator's license and Pesticide Applicator's license.