

## AgriLife Position Description

8888  
REGIONAL PROGRAM DIRECTOR – AGRICULTURE & NATURAL RESOURCES  
7/27/10

### *SUMMARY*

**General Description:** Administratively responsible to the Associate Director. Provides leadership for Extension educational programs in the assigned subject matter program area for the region. Provides overall vision and regional leadership for the development, implementation, evaluation and interpretation of Extension programs, targeting both traditional and nontraditional audiences.

### *DUTIES*

Provides leadership for Extension educational programs in the assigned subject matter program area for the region. Provides overall vision and regional leadership for the development, implementation, evaluation and interpretation of Extension programs in ANR, targeting both traditional and nontraditional audiences. This position reports to the Associate Director for ANR. 25%

Works cooperatively with other Regional Program Directors, District Extension Administrators, County Extension Directors, Department Heads, Associate Department Heads/Program Leaders, Specialists, AgriLife Communications, Senior Administrative Leadership Team, Texas AgriLife Research and Cooperative Extension Program leadership in program planning, involvement of specialists and/or other faculty in county, district and regional training and educational programs and identification of emerging issues. Determines program direction, acquires resources for program enhancement and establishes priorities for resource allocation to most effectively impact Extension's state/regional goals related to ANR. 35%

Works cooperatively with the Senior Administrative Leadership Team, District Extension Administrators and County Extension Directors to guide the planning, implementation, evaluation and interpretation of interdisciplinary programs (i.e. CRED) for targeted clientele. 15%

Works cooperatively with District Extension Administrators and Resident Directors to support the vision, mission, goals and program activities of the regional Research & Extension Centers. 5%

Provides input into the selection, annual program plan development and performance appraisal of Extension agents and related personnel to District Extension Administrators and County Extension Directors. 10%

Serves on regional/district/state boards and committees related to ANR programming. 2%

Facilitates interactive relationships within Texas A&M AgriLife, The Texas A&M University System, state and federal agencies, and other universities within the designated region. 5%

Responsible for compliance with Affirmative Action/Equal Opportunity/Civil Rights Guidelines related to programming functions. 2%

Other duties as required. 1%

### *EDUCATION*

**Required:** Masters degree in Agriculture & Natural Resources or a related field.

**Preferred:** Ph.D. in Agriculture & Natural Resources or a related field.

*EXPERIENCE*

**Required:** Five years of Extension experience.

**Preferred:** Experience with Texas AgriLife Extension Service.

*KNOWLEDGE, ABILITIES AND SKILLS*

**Required:** Systematic and comprehensive program development, implementation and evaluation addressing diverse clientele needs, and leading to clear outcomes and economic impact. Effective teaching capability. Demonstrated leadership capabilities. Ability to communicate clearly verbally and in writing. Basic computer skills.

**Preferred:** Grant, contract, and/or external fund acquisition and management. Leadership positions in professional associations. Demonstrated program interpretation effectiveness with elected officials. Demonstrated volunteer recruitment and management. Demonstrated coalition and partnership development for program support and implementation. Specialized computer skills including Excel, Power Point, and other software used in reporting and educational presentations. Bi-lingual skills.

*OTHER REQUIREMENTS OR FACTORS*

**Required:** Ability to establish effective working relationships and to work effectively on teams.