

Texas A&M System-Wide Classification Description

Classification Title Code/Title: 3468/Programmer II

Exempt Status: Non-Exempt

Pay Grade: 65

Job Summary: Programs and tests computer software applications and programs.

Essential Duties and Responsibilities

- Codes computer programs. Develops block diagrams and logic flow charts to represent functions, operations, and data flow.
- Performs computer program test and validations.
- Consults with users, system administrators, and stakeholders to schedule work and coordinate programming activity. Modifies computer programs to correct problems and implements approved program changes
- Writes operations instructions and other documentation associated with computer programs.
- Performs other related duties as assigned.

This document represents the major duties, responsibilities, and authorities of this job, and is not intended to be a complete list of all tasks and functions. Other duties may be assigned.

Additional Responsibilities

Minimum Requirements

Education – Three years towards a bachelor's degree (generally 90 hours).

*An equivalent combination of education and experience may be considered.

Experience – One year of experience in computer programming.

Knowledge, Skills, Abilities

Learns new programming languages, techniques, and work process

Registration, Certification, or Licensure

Supervision Received/Given

Works under general supervision and generally does not supervise employees.

Other Requirements

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The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- *List physical demands