

Texas A&M AgriLife Extension Service Rules

34.05.99.X1 | Smoking and Tobacco Use

Approved: March 26, 1998

Revised: November 9, 2004

December 20, 2013



Next Scheduled Review: December 20, 2018

RULE STATEMENT

To provide the highest level of protection for the health of all employees and visitors using or working in the Texas A&M AgriLife Extension Service (AgriLife Extension) facilities and vehicles and to comply with System Policy 34.05, *Smoking*, all AgriLife Extension facilities and vehicles are hereby designated as "smoke free."

REASON FOR RULE

This rule is required by System Policy 34.05, and provides guidelines concerning smoking and tobacco use in AgriLife Extension facilities and vehicles.

PROCEDURES AND RESPONSIBILITIES

- 1.0 All on-campus employees will follow the Texas A&M University Smoking Rule.
- 2.0 Housing owned by AgriLife Extension will be smoke-free.
- 3.0 Buildings/facilities and vehicles other than those identified in paragraph 2.0 owned or leased by AgriLife Extension will be tobacco free and smoke-free.
- 4.0 Each administrative head of AgriLife Extension off-campus units will ensure the following:
 - 4.1 Notices are posted at each entrance which indicates that the facility is a tobacco-free area.
 - 4.2 An area adjacent to the facility may be designated as a smoking area. The following guidelines may aid in the selection and establishment of an appropriate area:
 - A. The smoking area will be covered, if possible.
 - B. Do not designate an area where non-smokers will be in direct contact with the smoke when entering or exiting a building.
 - C. Provide non-flammable containers with lids for disposal of cigarette or cigar stubs.

DEFINITIONS

Tobacco – Means all forms of tobacco products including but not limited to cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff and chewing tobacco

Buildings/facilities (other than housing) – includes indoor air space including foyers, entryways, individual faculty and administrative offices, sidewalks, shops, covered arenas, animal working facilities, parking lots, walkways, and attached parking structures immediately adjacent to all such buildings and structures

RELATED STATUTES, POLICIES, OR REQUIREMENTS

[System Policy 34.05](#), *Smoking*

[TAMU Rule 34.05.99.M1](#), *Smoking and Tobacco Use*

CONTACT OFFICE

Questions regarding this procedure should be referred to the Texas A&M AgriLife Research/Texas A&M AgriLife Extension Service Safety Coordinator at 979-862-4038.