

AgriLife Classification Description

Last Updated: 4/17/02

3327
MECHANICAL EQUIPMENT FOREMAN
11/01/01

SUMMARY

General Description: Supervises the maintenance, servicing, and operation of mechanical equipment.

DUTIES

Typical: Supervises the maintenance, repair, servicing, and operation of mechanical equipment, including refrigeration, air conditioning, heating systems, ventilating fans, roof ventilators, exhaust fans, water treatment equipment, elevators (electric and hydraulic), sewer lift pumps, filter servicing in air-handling units and mechanical, compressed air, and electric controls; inspects equipment periodically, noting worn or defective parts and need for preventive maintenance; reviews records of service to equipment, assists in scheduling work of subordinates, and advises them when special attention should be given certain equipment; obtains bids and makes selection for outside services; performs related duties as required.

SUPERVISION

Received: General instruction and periodic review from administrative supervisor.

Given: Detailed initial instruction and frequent review to Maintenance Workers I and II involved in servicing mechanical equipment.

EDUCATION

Required: High school graduation or any equivalent combination of training and experience.

Preferred: Vocational training in maintenance and repair of mechanical equipment.

EXPERIENCE

Required: Four years in the skilled maintenance and operation of mechanical equipment, including supervision; knowledge of machine shop operations.

Preferred: None.

KNOWLEDGE, ABILITIES AND SKILLS

Typical: Use of mechanical equipment such as refrigeration, air conditioning, heating systems, ventilating fans, roof ventilators, exhaust fans, water treatment equipment, elevators (electric and hydraulic), sewer lift pumps, filter servicing in air-handling units and mechanical, compressed air, and electric controls.