

Texas A&M Veterinary Medical Diagnostic Laboratory Rules

31.08.01.V1 | Granting of Emeritus Status

Reviewed: December 8, 2023

Next Scheduled Review: December 8, 2028

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RULE SUMMARY

Emeritus titles are granted by action of The Texas A&M University System (A&M System) Board of Regents on nomination by the Director, Texas A&M Veterinary Medical Diagnostic Laboratory (TVMDL). Emeritus status for persons jointly employed by two or more members of the A&M System requires the recommendation of each Chief Executive Officer (CEO) involved.

This rule is required by A&M System Regulation 31.08.01 and outlines the process for granting emeritus titles to employees of TVMDL.

PROCEDURES AND RESPONSIBILITIES

1.0 ELIGIBLE TITLES

The eligible titles for TVMDL include: Director, Associate Director, Assistant Director, Resident Director, Branch Chief, Section Head, Assistant Section Head, Veterinary Pathologist, Clinical Pathologist, Veterinary Diagnostician, Program Manager, and Program Administrator.

2.0 ELIGIBILITY CRITERIA

The emeritus titles are conferred upon individuals who have made significant contributions to TVMDL through long and distinguished service in administration, teaching, research and/or service while holding the positions identified by these titles. Also, the individual must have conducted himself/herself in a manner consistent with the code of ethical conduct found in A&M System Policy *07.01, Ethics*, throughout the individual's employment. Generally, over ten years of employment with one or more members would be considered long service; however, exceptions can be made in the length of service if recommended by the Director.

3.0 PROCEDURES FOR NOMINATIONS

3.1 Nominations will include a letter of recommendation from the Section Head/Resident Director to the Director, a narrative statement outlining the significant contributions made by the nominee to TVMDL, a curriculum vitae, and for nominees jointly funded by TVMDL and another A&M System member, a recommendation for Emeritus status from the member's CEO.

3.2 The Director will review submissions, verify eligibility, and submit nominations through the appropriate A&M System administrators to The Texas A&M University System Board of Regents within 90 days of the nominee's retirement.

4.0 PRIVILEGES AND RESPONSIBILITIES

Privileges and responsibilities for those individuals granted emeritus status are contained in A&M System Regulation *31.08.01, Granting of Emeritus Status to Faculty and Staff*.

RELATED STATUTES, POLICIES, OR REQUIREMENTS

[A&M System Policy 07.01](#), *Ethics*

[A&M System Policy 31.08](#), *Emeritus*

[A&M System Regulation 31.08.01](#), *Granting of Emeritus Status to Faculty and Staff*

CONTACT OFFICE

Questions regarding this procedure should be referred to the TVMDL Director's Office at 979-845-2679.

REVISION HISTORY

Approved: July 21, 2015
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