

Texas A&M AgriLife Research Rules

31.08.01.A1 | Granting of Emeritus Status

Revised: June 7, 2018

Next Scheduled Review: June 7, 2023

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RULE STATEMENT

Emeritus titles are granted by action of The Texas A&M University System (A&M System) Board of Regents on nomination by the Director, Texas A&M AgriLife Research (AgriLife Research). Emeritus status for persons jointly employed by two or more members of the A&M System requires the recommendation of each Chief Executive Officer involved.

REASON FOR RULE

This rule is required by A&M System Regulation 31.08.01 and outlines the process for granting emeritus titles to employees of AgriLife Research.

PROCEDURES AND RESPONSIBILITIES

1.0 ELIGIBLE TITLES

AgriLife Research titles that are eligible for emeritus nominations include: Executive Associate Agency Director, Associate Agency Director, Associate Professor, Professor, Research Professor, AgriLife Center Director, and Director.

2.0 ELIGIBILITY CRITERIA

The emeritus titles are conferred at retirement upon individuals who have made significant contributions to AgriLife Research through long and distinguished service in administration, teaching, research, and/or service while holding the positions identified by these titles. Also, the individual must have conducted himself/herself in a manner consistent with the code of ethical conduct found in A&M System Policy 07.01, *Ethics*, throughout the individual's employment. As a general rule, over ten years of employment with one or more members would be considered long service; however, exceptions can be made in the length of service if recommended by the Director.

3.0 PROCEDURES FOR NOMINATIONS

3.1 Nominations will include a letter of recommendation from the department head and/or AgriLife Center Director, a summary of significant contributions to the agency, a narrative statement that the faculty member is retiring in good standing, a curriculum vitae, and for employees jointly funded by AgriLife Research and Texas A&M University, a *Recommendation for Emeritus Status* form. Nominations should be forwarded to the Director through the Texas A&M AgriLife (AgriLife) Human Resources Office for further action.

3.2 The Director will submit nominations through appropriate A&M System administrators to the Board of Regents.

4.0 PRIVILEGES AND RESPONSIBILITIES

Privileges and responsibilities for those individuals granted emeritus status are contained in A&M System Regulation 31.08.01, *Granting of Emeritus Status to Faculty and Staff*.

RELATED STATUTES, POLICIES, OR REQUIREMENTS

[A&M System Policy 07.01](#), *Ethics*

[A&M System Policy 31.08](#), *Emeritus*

[A&M System Regulation 31.08.01](#), *Granting of Emeritus Status to Faculty and Staff*

CONTACT OFFICE

Questions regarding this procedure should be referred to AgriLife Human Resources at 979-845-2423.

REVISION HISTORY

Approved: July 17, 1998

Revised: October 27, 2000

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