

Texas A&M Veterinary Medical Diagnostic Laboratory Procedures

31.04.01.V0.01 | Holidays

Revised: February 12, 2020

Next Scheduled Review: February 12, 2025



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PROCEDURE SUMMARY

In accordance with System Policy 31.04, *Holidays*, Texas A&M Veterinary Medical Diagnostic Laboratory (TVMDL) will provide eligible employees with paid holidays, as approved by the Board of Regents.

PROCEDURES AND RESPONSIBILITIES

1.0 GENERAL

System Regulation 31.04.01, *System Holidays*, provides information on eligibility for holidays, workdays before and after holidays, work on holidays, and religious holidays. TVMDL employees in all four laboratories follow the TVMDL holiday schedule, as approved by the Board of Regents.

All TVMDL employees are entitled to the same number of holidays during the state fiscal year as other employees of The Texas A&M University System. (Note: The state fiscal year starts September 1 and ends August 31.)

Approved schedules for TVMDL are published on the [Texas A&M AgriLife \(AgriLife\) Human Resources website](#).

RELATED STATUTES, POLICIES, OR REQUIREMENTS

[System Policy 31.04](#), *Holidays*

[System Regulation 31.04.01](#), *System Holidays*

CONTACT OFFICE

Questions related to this procedure should be addressed to AgriLife Human Resources at 979-845-2423.

REVISION HISTORY

Approved: June 15, 2009
Revised: October 31, 2014
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