

Texas A&M Veterinary Medical Diagnostic Laboratory Procedures

31.04.01.V0.01 | Holidays

Approved: June 15, 2009

Revised: October 31, 2014

Next Scheduled Review: October 31, 2019



PROCEDURE STATEMENT

In accordance with System Policy 31.04, *Holidays*, Texas A&M Veterinary Medical Diagnostic Laboratory (TVMDL) will provide eligible employees with paid holidays, as approved by the Board of Regents.

REASON FOR PROCEDURE

This procedure provides guidelines for the approval of alternate holiday schedules for TVMDL in all four laboratories.

PROCEDURES AND RESPONSIBILITIES

1.0 GENERAL

System Regulation 31.04.01, *System Holidays*, provides information on eligibility for holidays, workdays before and after holidays, work on holidays, and religious holidays. TVMDL employees in all four laboratories follow the TVMDL holiday schedule as approved by the Board of Regents.

Approved schedules for TVMDL are published on the [TVMDL Web site](#), and the [Texas A&M AgriLife \(AgriLife\) Human Resources Web site](#).

RELATED STATUTES, POLICIES, OR REQUIREMENTS

[System Policy 31.04, Holidays](#)

[System Regulation 31.04.01, System Holidays](#)

CONTACT OFFICE

For questions, contact AgriLife Human Resources at 979-845-2423.